

Please place your marquee orders on our Membership Toolkit site, following the instructions below:

1) Go to <https://lcmsptsa.membershiptoolkit.com/>

2) Click on "Register/Login" (as shown below, circled in yellow for your reference)



Register/Login

Be a **CHAMPION** for your child
in 2 easy steps!

IF you are not already registered on our site, you will need to register first. Registering is FREE and only requires you to enter your e-mail address, which the site will then ask you to verify by sending you an e-mail to that address.

3) Once you have logged in, you will see the option to purchase a marquee message under the "New Forms" heading (as shown below, circled in yellow for your reference):

Middle School PTSA

Home Our PTSA Calendar Programs/Events Fundraising Volunteer My Account

YOUR FAMILY'S ACCOUNT PAGE

Step 1: Confirm that your family information is current.
Step 2: Confirm what information you would like included in the Family Directory.
Step 3: Sign up to volunteer, join PTO, and make other online purchases.

Parent and Student Information [hide section](#)

- ✓ Family Information
- ✓ Directory & Publish Preferences

New Forms [hide section](#)

- PTSA Membership
- Donations
- Marquee Message**
Please place order at least 1 week in advance of the desired display date, thank you! Messages run from Monday through Friday. If birthday falls on a weekend, please specify whether you want the message to run the week before or after the birthday. Thank you!
- [LCMS COMMEMORATIVE BENCH SPONSORSHIP](#)
Sponsor a new LC bench and a commemorative plaque bearing sponsor's name will be placed on the bench

4) Once you have selected Marquee Message, you will need to **enter the quantity** you want and **then a field will be accessible where you enter the message and dates you want** the message to run (we run messages Monday through Friday).



Los Cerritos
Middle School PTSA
California State
PTA
every child, our choice.

Los Cerritos Promotion Messages

Celebrate your 8th grader!

Order your personalized
message for \$25

lcmdspta.membershiptoolkit.com

Log in and click on marquee
message, enter quantity, message
and desired display date*

**messages run Monday-Friday;
please place order at least one week
prior to desired display date*

E-mail questions to
amywang3242@gmail.com

Congratulations Class of 2024!



CONGRATULATIONS to your 8th grader on their promotion!