

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

January 20, 2015
MINUTES

CALL TO ORDER – CLOSED SESSION

At 4:18 p.m. President Betsy Connolly announced that the Board would convene into Closed Session, and asked if there were any public speakers for the Closed Session agenda items; there were none. The Board convened into Closed Session at 4:20 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
 - 1. Superintendent Search Process
 - 2. Preparation of Mid-Year Evaluation of Superintendent's 2014-2015 Goals
 - 3. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
 - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations, Pursuant to Government Code §54957.6
Agency Negotiator: Mark McLaughlin, Assistant Superintendent, Personnel Services
Employee Organizations:
 - Unified Association of Conejo Teachers (UACT)
 - California School Employees Association (CSEA)
 - Conejo Valley Pupil Personnel Association (CVPPA)
- D. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, *Pursuant to Education Code §35146*
- E. Pending Litigation, *Pursuant to Government Code §54957.1(a)(3)*
- F. Conference with Real Property Negotiators, *Pursuant to Government Code §54956.8*
Property negotiators for CVUSD are Dr. Joel Kirschenstein, Sage Institute, and Dr. Jeffrey Baarstad, Superintendent

The following property was discussed: 2498 Conejo Center Drive and 310 Kelley Road, Newbury Park.

Closed Session ended at 6:03 p.m. There were no announcements from Closed Session.

REGULAR SESSION

OPENING PROVISIONS

Call to Order and Roll Call: President Connolly called the meeting to order at 6:08 p.m. Present were Board members John Andersen, Peggy Buckles, Betsy Connolly, Mike Dunn and Pat Phelps. Administration: Dr. Jeffrey Baarstad, Superintendent, Robert Iezza, Deputy Superintendent, Instructional Services, Dr. Jon Sand, Assistant Superintendent, Business Services, and Mark McLaughlin, Assistant Superintendent, Personnel Services. David Fateh, Director, Planning & Construction was also present.

Dr. Connolly read the procedural announcements and welcomed everyone to the meeting.

Approval of the Agenda

Mrs. Phelps moved to approve the agenda, seconded by Mrs. Buckles. Motion carried 5-0.

Presentation: CSBA Golden Bell Award and Recognition of the BreakThrough Student Assistance Program Staff

Mr. Robert Iezza, Deputy Superintendent, provided the background for the CSBA Golden Bell Award for the Breakthrough Program and presented the Golden Bell to Board President Connolly. Mr. Iezza introduced Kathleen Murvin, Program Coordinator, and her staff, Loren Rojas, Counselor, and Claudia Hughes, Intermediate Clerk Typist. Ms. Murvin applauded her staff and thanked the Board for their support.

Comments from the Public

One speaker discussed lobbying at the state level for more counselors in public schools, and commended the District Advisory Council (DAC) for a great meeting earlier in the day.

One speaker discussed her visit to the BreakThrough Program and commended staff for their warm welcome in the office and work with students. The speaker also stated that the District was in violation of the Brown Act for beginning the January 13, 2015, meeting too early.

Comments from the Superintendent

Dr. Baarstad reminded everyone that CVUSD Kindergarten Roundup begins February 2, and that across the District parents are invited to visit, make appointments with the Principals, and/or take a tour of our schools. The Superintendent also wanted to correct comments made by a public speaker who stated that the Special Meeting of January 13 started earlier than the posting time. Dr. Baarstad stated that he believes that the meeting started on time and that he had a discussion with the District Attorney's Office on this topic. The District Attorney stated that it is important to start on time, and then complimented Board President Connolly for stopping the meeting and allowing the public speaker to comment.

Comments from Individual Board Members

Mrs. Buckles commended DAC for a wonderful meeting earlier in the day, and stated that she especially enjoyed the presentation on technology. Mrs. Phelps agreed about the DAC meeting and reported from the Technology Committee meeting in January. Mr. Dunn reported from the Youth Outreach Council. Dr. Connolly stated her concerns about the measles outbreak, and stated her concern as to whether there was a District plan. Mr. Iezza provided the Board with information about the District's plan, stating that Dr. Antonio Castro, Director, Student Support Services, has been in contact with other districts and the Ventura County Public Health on this subject. Dr. Connolly stated that she would like the District to be ready for the event of an outbreak of measles in our District.

ACTION ITEMS – GENERAL

Superintendent

A. Approval of Measure I Bond Citizen's Oversight Committee Bylaws, Application Form and Timeline

Mrs. Phelps moved to approve the Draft Oversight Committee Bylaws, Application Form and Timeline, as submitted, seconded by Mrs. Buckles. One public speaker commented that with his background, he felt he would better serve the District to help ensure that the issuance process proceeds as advantageously as possible. He offered his expertise on an informal advisory basis. Mr. Dunn thanked and commended the individual and stated he felt that his education and background would be a great asset. Motion carried 5-0.

B. Approval of Superintendent Search Process

Mr. Andersen moved that the Board retain the firm of McPherson & Jacobson, LLC for the superintendent search responsibilities and direct the President and Superintendent to execute the agreement, seconded by Mrs. Phelps.

One public speaker commended the Board for their choice of firms. Each Board member confirmed their agreement with the choice. Motion carried 5-0.

C. Approval of Seventh Amendment to the Purchase and Sale Agreement and Joint Escrow Instructions with JemStreet Properties, Inc.

Mrs. Buckles moved to approve the Seventh Amendment to a Purchase and Sale Agreement and Joint Escrow Instructions with JemStreet Properties, Inc., assigning the rights to the Purchase and Sale Agreement to Martin Teitelbaum and Hugh Cassar, as submitted, seconded by Mrs. Phelps. Motion carried 5-0.

Personnel Services

D. Approval of Resolution #14/15-8: “National School Counseling Week” February 2-6, 2015

Mr. Dunn moved to adopt the attached proclamation declaring February 2-6, 2015, as “National School Counseling Week,” seconded by Mrs. Buckles. Board members stated that this recognition is well deserved by our counselors. Motion carried 5-0.

E. Approval of Resolution #14/15-19: Layoff of Classified Position

Mrs. Phelps moved to approve Resolution #14/15-09 – Layoff of Classified Position, as submitted, seconded by Mr. Dunn. Motion carried 5-0.

F. Approval of Employee Salary Adjustments for District Classified Test Proctors

Mrs. Buckles moved to approve the proposed Test Proctor rate of pay as specified, seconded by Mr. Andersen. Mrs. Phelps stated that since the Board is considering certain groups for pay increase, she would like staff to review the substitute teacher pay. Mr. McLaughlin stated that the District’s current sub pay is comparable to other county districts, but he would be happy to report back to the Board. Mrs. Phelps stated that an email report would be fine. Motion carried 5-0.

Instructional Services

G. Approval of 2014-2015 School Site Single Plans for Student Achievement (SPSA)

Mrs. Phelps moved to approve the 2014-2015 School Site Single Plans for Student Achievement, seconded by Mrs. Buckles. Motion carried 5-0.

H. Approval of New Board Policy and Administrative Regulation 5141.52 – Suicide Prevention

Mr. Andersen moved to approve Board Policy & Administrative Regulation 5141.52 – Suicide Prevention, as submitted, seconded by Mrs. Phelps. Motion carried 5-0.

I. Approval of CVUSD State Preschool Parent Handbook 2014-2015

Mrs. Buckles moved to approve the CVUSD State Preschool Parent Handbook 2014-2015, as submitted, seconded by Mrs. Phelps. One public speaker discussed her displeasure with a few issues in the handbook. Motion carried 5-0.

Business Services

J. Approval of Resolution #14/15-10: Entering Election Results into Board Minutes and Certification of Proceedings in the November 4, 2014, General Obligation Bond Election

Mr. Dunn moved to approve Resolution #14/15-10 certification of proceedings in the November 4, 2014, General Obligation Bond Election, as submitted, seconded by Mr. Andersen. Motion carried 5-0.

ACTION ITEMS – CONSENT

Mrs. Phelps moved to approve the consent agenda as printed, seconded by Mrs. Buckles. Motion carried 5-0.

A. Personnel Assignment Orders:

1. Certificated Employees: #9787 to #9789
Teachers
2. Classified Employees: C-8887 to C-8917
Assistant Director – Child Nutrition, Behavior Intervention Specialist, Child Care Leader, Child Nutrition Assistant I, Child Nutrition Assistant – Satellite, Early Care Aide, Groundskeeper, Health Clerk, Intermediate Clerk Typist, Licensed Vocational Nurse, Paraprofessional/Bilingual-Special Ed, School Office Manager I, School Office Manager III, Senior Clerk Typist, Site Computer Technician
3. Exempt Employees: E-14296 to E-14491
Campus Supervisor, Coaches, Outdoor Education, Proctors, Specialist, Student Helper

B. Expulsion – Conejo Valley High School #1-14/15E

C. Stipulated Agreement – Thousand Oaks High School #11-14/15 SA

D. Parent Support/Booster Organization Reauthorizations

1. Westlake Hills Elementary Parent Faculty Association
2. Thousand Oaks High School Orchestra Booster Club
3. Thousand Oaks High School Boys Soccer Booster Club
4. Thousand Oaks High School Girls Soccer Booster Club
5. Westlake High School Football Booster Club
6. Westlake High School Scholarship Foundation

E. Addendum to the Annual Signature Authorization 2014-2015

F. Purchase Order Report #870

G. Disposal of Surplus and Obsolete Equipment

H. Quarterly Report of Williams and Valenzuela Uniform Complaints

INFORMATION ITEMS

Superintendent

- A. Governor’s 2015-2016 State Budget Proposal. Dr. Baarstad provided a report to the Board.

Business Services

- B. Authorization to Proceed with a Request for Qualifications (RFQ) for On-Call Architectural Services
Mrs. Phelps expressed her approval for this plan. Dr. Baarstad thanked David Fateh, Director, Planning & Construction, for his plan. Mr. Andersen questioned the process. Dr. Baarstad stated that there was not a process in place yet, but that Mr. Fateh will be proceeding with evaluating architectural firms. Mr. Fateh stated that advertising will be in the Ventura County Star and the District’s website.

ADJOURNMENT

Dr. Connolly adjourned the Open Session at 7:25 p.m. The Board will reconvene on **Tuesday, February 3, 2015, Discussion Session at 4:00 p.m. Closed Session at 5:30 p.m., Open Session at 6:00 p.m.** at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

February 3, 2015

Date

Clerk

February 3, 2015

Date

Superintendent