

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

February 3, 2015

MINUTES

DISCUSSION SESSION: DISCUSSION WITH REPRESENTATIVES FROM MCPHERSON & JACOBSON, SUPERINTENDENT SEARCH TEAM

Dr. Connolly called the Discussion Session to order at 4:05 p.m. Present were Board members John Andersen, Peggy Buckles, Dr. Betsy Connolly, Mike Dunn and Pat Phelps. Dr. Connolly asked if there were any public speakers; there were none.

Board members shared their views and ideas regarding strengths of the next Superintendent.

Dr. Connolly adjourned the meeting into Closed Session at 5:45 p.m.

CALL TO ORDER – CLOSED SESSION

At 5:48 p.m. President Connolly announced that the Board would convene into Closed Session, and asked if there were any public speakers for the Closed Session agenda items. There were none. The Board convened into Closed Session at 5:50 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
 - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
 - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations, Pursuant to Government Code §54957.6
Agency Negotiator: Mark McLaughlin, Assistant Superintendent, Personnel Services
Employee Organizations:
 - Unified Association of Conejo Teachers (UACT)
 - California School Employees Association (CSEA)
 - Conejo Valley Pupil Personnel Association (CVPPA)
- D. Consideration of Student Discipline – Expulsion or Suspension, *Pursuant to Education Code §48900, et seq.*
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, *Pursuant to Education Code §35146*
- F. Pending Litigation, *Pursuant to Government Code §54957.1(a)(3)*
- G. Conference with Real Property Negotiators, *Pursuant to Government Code §54956.8*
Property negotiators for CVUSD are Dr. Joel Kirschenstein, Sage Institute, and Dr. Jeffrey Baarstad, Superintendent

The following properties were discussed: 310 Kelley Road, Newbury Park

The Board adjourned at 6:16 p.m. There were no announcements from Closed Session.

REGULAR SESSION**OPENING PROVISIONS**

Call to Order and Roll Call: President Connolly called the meeting to order at 6:20 p.m. Present were Board members John Andersen, Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, and Pat Phelps. Administration: Dr. Jeffrey Baarstad, Superintendent, Robert Iezza, Deputy Superintendent, Instructional Services, and Dr. Jon Sand, Assistant Superintendent, Business Services. Dr. Jeff Davis, Director, Secondary Education, Jeanne Valentine, Director, Elementary Education, Dr. Jennifer Boone, Director, Curriculum & Assessment, and David Fateh, Director, Planning & Construction, were also present.

Dr. Connolly read the procedural announcements and welcomed everyone to the meeting.

Approval of the Agenda

Mrs. Phelps moved to approve the Agenda as printed, seconded by Mrs. Buckles. Motion carried 5-0.

Reports from High School Student Board Reporters

Shay Van Zee, Conejo Valley High School, sat with the Board. Shay, along with Jennifer Gould, Century Academy, Nikolas Patterson, Thousand Oaks High School, and Suzie Smith, Westlake High School, discussed events on their campuses such as community service projects, field trips, new garden, substance abuse conference, Academic Decathlon, Talent Show, Mock Trial preparation, new students luncheon, Counselor Appreciation Week, fund raisers for various charities, blood drives, ASB, Senior Ball, band and choral, club events, athletics, and other activities.

Reports from Community Support Organizations

Cindy Goldberg, Executive Director, Conejo Schools Foundation, discussed the opening of registration for the "Get Ahead" program, beginning March 20. Ms. Goldberg announced that CSF has three new board members: Dr. Jon Sand, Vaishali Bhargava, and Marshall Denninger. More information about the Music Festival, "Get Ahead" Summer School registration and the Foundation may be found at <http://www.conejoschools.org/>.

Rocky Capobianco, Chairperson, District Advisory Council (DAC) reported from the January 20, 2015, DAC meeting. Reports were presented from the California School Employees Association (CSEA), Conejo Council PTA (CCPTA), Conejo Schools Foundation (CSF), Conejo Valley Pupil Personnel Association (CVPPA), Gifted & Talented Education District Advisory Council (GATEDAC), Neighborhood for Learning (NFL), and the Unified Association of Conejo Teachers (UACT). Please visit DAC's webpage for more information at <http://www.conejo.k12.ca.usParents/DistrictAdvisoryCouncilDAC.aspx>.

Comments from the Superintendent

Dr. Baarstad provided a brief background for the School Choice program, and announced that the opening and closing dates for School Choice are February 2 - March 2, 2015. CVUSD is also accepting out-of-district applications, also opening on February 2. Dr. Baarstad mentioned the Public Forum that is being held on February 10, 2015, at 6:30 p.m. for community members to offer their input in regard to the search for the next Superintendent (Dr. Baarstad will be retiring as of June 30, 2015). Dr. Connolly explained that the search firm of McPherson & Jacobson will be conducting the community forum, as well as the (open) meetings with constituent groups on Tuesday, February 10 and Wednesday, February 11, in the Board Room.

Comments from the Public

One speaker commended school counselors and asked that the school community acknowledge and thank them during National Counseling Week. One speaker complimented Dr. Jennifer Boone for her response to questions and suggestions about the Accountability Report Cards.

Comments from Individual Board Members

Mrs. Phelps discussed a meeting she and other school community members had with the Ventura County District Attorney regarding the operation of the District Advisory Council (DAC) and compliance with the Brown Act. They all felt that the District Attorney provided important information regarding future meetings. Mrs. Buckles spoke about her experience at a Career Technology Committee meeting, and announced that there will be a Career Technology Education Showcase on Monday, February 23, 5:30 – 7:30 a.m. at the Teen Center. This would be a great opportunity for families to learn about the career technology programs at the high schools. Mrs. Buckles commended the 8th grade students and staff for the *We the People* program she attended last week. Mrs. Buckles also announced that the City's Community Internship Training Youth (C.I.T.Y.) will host an Internship Fair on Thursday, February 19 from 6-7:30 p.m. at the Civic Arts Plaza Kavli Theater for students entering their senior year in the fall of 2015. Dr. Connolly added to Mrs. Buckles' comment about the Internship Fair that the group is also seeking businesses willing to intern a high school student.

ACTION ITEMS – GENERAL**Business Services****A. Authorization to Proceed with a Request for Qualifications (RFQ) for On-Call Architectural Services**

Mr. Dunn moved to authorize District staff to release the RFQ for on-call architectural services for the Measure I Bond Program, seconded by Mrs. Phelps. Motion carried 5-0.

ACTION ITEMS – CONSENT

Mrs. Phelps moved to approve the consent agenda, seconded by Mr. Dunn. Motion carried 5-0.

A. Approval of Minutes (in Section B of the full Agenda)

1. Regular Meeting of January 6, 2015
2. Special Meeting of January 13, 2015
3. Regular Meeting of January 20, 2015

B. Personnel Assignment Orders:

1. Certificated Employees: #9790 to #9793
Teachers
2. Classified Employees: C-8918 to C-8947
Accounting Technician I, Behavior Intervention Specialist, Child Care Assistant, Child Care Assistant I, Child Care Leader, Custodian, Early Care Assistant Teacher, Early Care Teacher, Early Literacy Teacher, Health Clerk, Intermediate Clerk Typist, Intermediate Clerk Typist-Bilingual, Maintenance Electrician, Paraprofessional/Bilingual-Spanish, Paraprofessional/Special Ed, School Office Manager I, School Office Manager III, Senior Clerk Typist
3. Exempt Employees: E-14392 to E-14482
Campus Supervisor, Coaches, Proctors, Saturday Work, Specialist, Student Helper

C. Stipulated Agreements

1. Los Cerritos Middle School #10-14/15 SA
2. Thousand Oaks High School #12-14/15 SA

D. Parent Support/Booster Organization Authorization

1. Sequoia Middle School Band Booster Club
 2. Thousand Oaks High School Swim Booster Club
 3. Westlake High School Girls Basketball Booster Club
 4. Westlake High School Choral Booster Club
 5. Westlake High School Instrumental Music Booster Club
 6. Westlake High School Lacrosse Booster Club
 7. Westlake High School Girls Lacrosse Booster Club
 8. Westlake High School Soccer Booster Club
- E. Overnight Trip Requests
1. Newbury Park High School Band
 2. Newbury Park High School Dance Team
- F. Purchase Order Report #871
- G. Disposal of Surplus and Obsolete Equipment
- H. Change Order #1: Newbury Park and Westlake High Schools Synthetic Field Turf Replacement – Field Turf USA
- I. Notice of Completion: Newbury Park and Westlake High Schools Synthetic Field Turf Replacement – Field Turf USA

INFORMATION ITEMS

Superintendent

- A. Status Report – Relocation of Kelley Road Facilities (Information Only)
Dr. Baarstad provided information regarding suggestions for relocation of the Kelley Road Facilities in the event a sale is finalized. Board members had questions that Dr. Baarstad answered.

Personnel Services

- B. Approval of Amendments to Administrative Regulation 4117.7 – Employment Status Report
- C. Approval of Amendments to Board Policy & Administrative Regulation 4117.14 – Postretirement Employment
- D. Approval of Amendments to Board Policy & Administrative Regulation 4112.2 - Certification

Instructional Services

- E. Approval of the Publication of the 2014/2015 School Accountability Report Cards
- F. 2014/2015 Local Control Accountability Plan Survey Results. Dr. Jennifer Boone, Director, Curriculum & Assessment, provided a report on the survey results and answered questions from the Board.

Business Services

- G. Approval of Organizational and Efficiency Review by School Services of California (Information Only). Dr. Jon Sand, Assistant Superintendent, Business Services, provided background and scope of the proposed efficiency review.
- H. Approval of Alternative Procedures for Acceptance of Bids Regarding Technology for the 2014-2015 Fiscal Year

Regular Board Meeting

February 3, 2015

- I. Fiscal and Program Update Regarding Child Care and Preschool Programs (Information Only). Jeanne Valentine, Director, Elementary Education, provided a report.

ADJOURNMENT

Dr. Connolly adjourned the Open Session at 8:18 p.m. The Board will reconvene on **Tuesday, February 17, for Closed Session at 4:30 p.m., Open Session at 6:00 p.m. The Board will also meet at a Special Discussion Session (Open) regarding LCAP/Board's Beliefs and Vision on Tuesday, February 24, at 5:00 p.m.** at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

February 17, 2015

Date

Clerk

February 17, 2015

Date

Superintendent