

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING****March 19, 2013****MINUTES****CALL TO ORDER – CLOSED SESSION**

At 5:00 p.m. the Closed Session was called to order. Dr. Stephens asked if there were any public speakers, there were none. The following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
 - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
 - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations, Pursuant to Government Code §54957.6
Agency Negotiator: Timothy Carpenter, Deputy Superintendent, Personnel Services
Employee Organizations:
 - Unified Association of Conejo Teachers (UACT)
 - California School Employees Association (CSEA)
 - Conejo Valley Pupil Personnel Association (CVPPA)
- D. Consideration of Student Discipline – Expulsion or Suspension, *Pursuant to Education Code §48900, et seq.*
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, *Pursuant to Education Code §35146*
- F. Pending Litigation, *Pursuant to Government Code §54957.1(a)(3)*
- G. Conference with Real Property Negotiators, *Pursuant to Government Code §54956.8*
Property negotiators for CVUSD are Dr. Joel Kirschenstein, Sage Institute, and Dr. Jeffrey Baarstad, Superintendent

The following properties will be discussed regarding price and terms of payment:

- 310 Kelley Road
- 2498 Conejo Center Drive

The Closed Session ended at 6:00 p.m. There were no announcements from Closed Session.

REGULAR SESSION**OPENING PROVISIONS**

Call to Order and Roll Call: President Stephens called the meeting to order at 6:04 p.m. Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Administration: Dr. Jeffrey L. Baarstad, Superintendent, Timothy Stephens, Deputy Superintendent, Personnel Services and Linda Bekeny, Assistant Superintendent, Business Services. Other staff: Dr. Jeff Davis, Director, Secondary Education, Carol Boyan-Held, Director, Elementary Education and Dr. Jon Sand, Director, Curriculum and Assessment.

Dr. Stephens read the procedural announcements, led the pledge of allegiance and welcomed everyone to the meeting. There were no announcements from closed session.

Approval of the Agenda

Mrs. Phelps moved to approve the Agenda, seconded by Mrs. Buckles. Motion carried 5-0.

Comments from the Superintendent

Dr. Baarstad had no comments.

Comments from the Public

There were none.

Comments from Individual Board Members

Mr. Dunn stated that he researched the community vote on Proposition 30, which received 45% of the vote locally. He expressed concern for the possibility of passing a bond next year. Mrs. Buckles mentioned a speaker at the Ventura County School Boards Association meeting who addressed the issue of Local Control Funding Formula (LCFF), and stated that he made it quite easy to understand. Mrs. Buckles asked Dr. Baarstad to address the issue that a public speaker had at the last meeting regarding transportation of students to events in vans. Dr. Baarstad stated that the contract with the rental car company that we use for van rentals does not have a restriction on the transportation of students. However, our contract does restrict passengers to a maximum of seven in a van. Dr. Connolly thanked Senator Pavley's office for bringing the State Legislative Analyst from the Governor's Office to speak at her Ventura County forum. Chancellors from CSUCI, the Ventura County Community College District and Ventura County Office of Education Superintendent Stan Mantooth also addressed education finance issues. Dr. Stephens explained more about LCFF, which, if passed, would leave our District far behind other districts in funding. Dr. Baarstad stated that on April 16, he would provide information to the Board regarding next year's budget outlook.

ACTION ITEMS – GENERAL

Superintendent

A. Resolution #12/13-18: Declaring the District's Intention to Lease, Sell or Exchange Kelley Road Site to the Public

Mrs. Phelps moved to approve Resolution #12/13-18, including a minimum bid price incorporated by reference, as submitted, seconded by Mrs. Buckles. Dr. Baarstad explained that for over two decades the District and City of Thousand Oaks has had a joint goal of getting Conejo Valley High School off its current site. The property has been declared surplus and as required by the statutes, the District offered it to public agencies and nonprofits before going out for private bid. The Thousand Oaks Redevelopment Agency responded with a letter of interest in the property. However, the legislature dissolved redevelopment agencies last year and therefore, the RDA cannot buy Kelley Road. At this point, statutorily the District must offer the property to the general public/private agencies. Motion carried 5-0.

Personnel Services

B. Establishment of Classified Positions

Mrs. Buckles moved to adopt the proposed Board Certification of Temporary Athletic Team Coaches for the 2012-2013 School Year, seconded by Dr. Connolly. Motion carried 5-0.

Business Services**C. 2012-2013 Second Interim Financial Reports**

Mr. Dunn moved to accept the 2012-2013 Second Interim Financial Statements as submitted, seconded by Dr. Connolly. Mrs. Bekeny provided a report to support the recommendation. Mr. Dunn inquired about the sale of the property on Avenida de los Arboles. Mrs. Bekeny stated that the money was deposited in the Surplus Property Fund. Dr. Baarstad addressed the loss of money in the Child Nutrition Fund. He apologized to the Board and stated how discouraging it has been to lose money in this area two years in a row. It was thought that by addressing labor costs last year, it would make a big difference, but now the program is losing money in meal sales. He stated that an outside consultant has been brought in to analyze the program, and that he will make it a top priority to not have another deficit next year. Dr. Connolly asked if the District receives developer fee funds for additions or redesign of current buildings. Mrs. Bekeny stated yes, over a certain threshold. Mr. Dunn asked if we could spend TOPASS funds on all of our schools. Mrs. Bekeny replied no, that the agreement states only certain schools. Dr. Baarstad stated that he has been talking with the City of Thousand Oaks about this situation. Once the transition from the Redevelopment Agency is completed at the State level to the Successor Agency City of Thousand Oaks), he will go to the Successor Agency board to ask that all schools be included in the agreement. He will have legal counsel review the agreement to make sure that the request will not compromise the current funding levels. Motion carried 5-0.

D. Approve the Transfer of the State Preschool Program Grant from the City of Thousand Oaks to the District as of July 1, 2013

Dr. Connolly moved to approve the transfer of the State Preschool Program Grant from the City of Thousand Oaks to the District as of July 1, seconded by Mr. Dunn. Mrs. Buckles questioned the fiscal impact of \$2,300 for audit costs. Mrs. Bekeny stated that she has asked the City about this charge but hasn't heard back. Motion carried 5-0.

ACTION ITEMS – CONSENT

Mrs. Phelps moved to approve the consent agenda, seconded by Dr. Connolly. Motion carried 5-0.

Dr. Baarstad announced that Shauna Ashmore has been appointed as the Principal of Redwood Middle School, beginning with the 2013-2014 school year. Steve Lepire, current Principal of Redwood Middle School, declared his support and that of the entire Redwood Middle School community for Shauna Ashmore as the next Principal. Ms. Ashmore stated her appreciation of the appointment.

A. Approval of Minutes (in Section B of the Agenda packet)

1. Regular Meeting of March 5, 2013

B. Personnel Assignment Orders:

1. Certificated: #9259 - #9266
Administrators, Counselors, Psychologists, Teachers
2. Classified: C-7537 to C-7551
Accounting Technician I, Child Nutrition Assistant, Child Nutrition Assistant I, Early Care Assistant Teacher, , Early Literacy Teacher, Health Clerk, Intermediate Clerk Typist, Licensed Vocational Nurse, Paraprofessional/Special Ed, Secretary, Telephone Operator/Receptionist
3. Exempt: E-12502 to E-12531
Athletic Coach, Campus Supervisor, Proctor, Specialist, Student Helper

C. Amended Contract for Nonpublic School Placement for Handicapped Student #7-12/13

- D. Stipulated Agreements
 - 1. Westlake High School #14-12/13SA
 - 2. Conejo Valley High School #15-12/13SA
- E. Expulsion: Westlake High School #9-12/13E
- F. Overnight Trip Requests
 - 1. By Airplane: Banyan, Earths, Ladera and Madroña Elementary Schools
 - 2. Newbury Park High School Culinary Arts
 - 3. Thousand Oaks High School Jazz Band
 - 4. Westlake High School Advanced Anatomy
- G. Parent Support/Booster Organization Reauthorization
 - 1. Newbury Park High School Band Booster Club
 - 2. Thousand Oaks High School Band Booster Club
 - 3. Westlake High School Football Booster Club
- H. Purchase Order Report #830
- I. Disposal of Surplus and Obsolete Equipment

INFORMATION ITEMS

Instructional Services

- A. Revision of Board Policy and Administrative Regulations 1312.3 – Uniform Complaint Procedures. Dr. Baarstad explained that the changes in the policy and regulations were due to new mandates regarding bullying and illegal fees. Dr. Connolly stated her appreciation for the format that the changes were presented to the Board to consider, and for CSBA’s assistance in keeping districts aware of legal changes that relate to policies and regulations.
- B. Approval of Open Classroom Leadership Magnet Grade Level Adjustment 2013-2014. Dr. Baarstad explained that enrollment in the sixth grade has dropped considerably, and therefore, the recommendation to change the school to a K-5 program.

ADJOURNMENT

Dr. Stephens adjourned the meeting at 6:55 p.m. The Board will reconvene on Tuesday, April 2, 2013, for Closed Session at 5:00 p.m., and 6:00 p.m. for Open Session-Regular Meeting at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

April 16, 2013

Date

Clerk

April 16, 2013

Date

Superintendent