

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

**May 7, 2013  
MINUTES**

**CALL TO ORDER – CLOSED SESSION**

At 4:15 p.m. President Timothy Stephens announced that the Board would convene into Closed Session, and asked if there were any public speakers for the Closed Session agenda items; there were none. The Board convened into Closed Session at 4:17 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations, Pursuant to Government Code §54957.6  
Agency Negotiator: Timothy Carpenter, Deputy Superintendent, Personnel Services  
Employee Organizations:
  - Unified Association of Conejo Teachers (UACT)
  - California School Employees Association (CSEA)
  - Conejo Valley Pupil Personnel Association (CVPPA)
- D. Consideration of Student Discipline – Expulsion or Suspension, *Pursuant to Education Code §48900, et seq.*
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, *Pursuant to Education Code §35146*
- F. Pending Litigation, *Pursuant to Government Code §54957.1(a)(3)*
- G. Conference with Real Property Negotiators, *Pursuant to Government Code §54956.8*  
Property negotiators for CVUSD are Dr. Joel Kirschenstein, Sage Institute, and Dr. Jeffrey Baarstad, Superintendent

The following properties will be discussed regarding price and terms of payment:

- 310 Kelley Road
- 2498 Conejo Center Drive

The Closed Session ended at 5:05 p.m. There were no announcements from Closed Session.

**DISCUSSION SESSION**

The Discussion Session regarding the Wellness Committee Report began at 5:07 p.m. Robert Iezza, Assistant Superintendent, Instructional Services and Chairperson for the Wellness Committee, provided a report for the Board, which included the committee's recommended changes to current Board policy regarding 1) limiting food choices for celebrations and events in the classroom and 2) food as a reward and incentive to students. The Board members discussed the suggested changes and determined that the

language in policy should reflect a preference for one party per month per classroom for birthdays and other celebrations, encouraging teachers and parents to choose foods and beverages that support a healthy lifestyle. Regarding rewards and incentives, the Board agreed that language should include that food and beverages should not be used for individual rewards; however, group recognitions may be considered with healthy alternatives. In lieu of food, additional privileges, teacher recognition and non-food items are encouraged. Four public speakers spoke in favor of including stronger language in Board policy restricting classroom foods. Mr. Iezza will provide a Board report as an information item at the June 4 Board meeting to make the recommended changes in the Board Policy. No action taken by the Board at the Discussion Session.

## **REGULAR SESSION**

### **OPENING PROVISIONS**

Call to Order and Roll Call: President Stephens called the meeting to order at 6:12 p.m. Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Administration: Dr. Jeffrey Baarstad, Superintendent, Timothy Carpenter, Deputy Superintendent, Personnel Services, Linda Bekeny, Assistant Superintendent, Business Services, and Robert Iezza, Assistant Superintendent, Instructional Services. Dr. Jeff Davis, Director, Secondary Education, Carol Boyan-Held, Director, Elementary Education and Dr. Jon Sand, Director, Curriculum and Assessment, were present.

Dr. Stephens read the procedural announcements and welcomed everyone to the meeting.

Dr. Stephens asked for a Moment of Silence for the passing of our employee Jack Wilson, Director, Planning and Construction.

### **Approval of the Agenda**

Mrs. Phelps moved to approve the Agenda with the following change: under V. Action Items – Consent, A. 1. Personnel Assignment Orders, 1. Certificated Employees 9282 to 9303, seconded by Dr. Connolly.

Mr. Dunn moved that Certificated Employee Personnel Assignment Order #9262, Assistant Superintendent appointment, be removed from the Consent Agenda to be discussed separately, seconded by Mrs. Phelps. Motion carried 5-0.

The original motion to approve the Agenda with the noted changes was voted on and passed, 5-0.

### **Student Recognitions**

National Merit Finalists  
Westlake High School ACADECA Team  
Eagle Scout Projects  
Girl Scout Gold Award Recipients

### **Reports from High School Student Representatives**

Alex Vesling, representing Newbury Park High School, Kate Corlett, Thousand Oaks High School, and Josie Schott, Century Academy, reported on events from their schools such as Senior activities, Prom activities, AP testing, California Distinguished School Award (Century Academy), ASG and ASB events, art shows, rallies, sports, drama and club activities.

### **Reports from Community Support Organizations**

Marshall Denninger, representing Banyan Elementary School and Julie Freedman, representing Sequoia Middle School, provided reports. For more information, you may visit the Conejo Council PTA website at <http://conejocouncilpta.org/CommunityConcerns.html>.

Mike Soules, President, Conejo Schools Foundation (CSF), provided updates about the Summer School registration, the Music Festivals, and the Walk for Healthy Schools, which will be held on September 28. Mr. Soules thanked the community's newest restaurant, STACKED, for their share of profits from a designated evening during their opening at the Oaks Mall. More information about the Foundation may be found at <http://www.conejoschools.org/>.

Laurie Lam, Chair, District Advisory Council (DAC), reported from the meeting of April 9, where the council heard reports from the Ability Awareness Programs, Reality Parties: Straight Up Ventura County, Wellness Committee Feedback from sites and site concerns. The next meeting will be Tuesday, May 14 at 9:00 a.m. in the Board Room. For more information, please visit DAC's webpage at <http://www.conejo.k12.ca.us/Parents/DistrictAdvisoryCouncilDAC.aspx>.

### **Comments from the Superintendent**

Dr. Baarstad 1) stated his pride with the students that were honored earlier in the evening, and congratulated each student for their accomplishments; 2) thanked the schools – students, staff and parents - in Newbury Park for their incredible efforts and excellent demeanor to ensure everyone's safety during the fires in their area last week; 3) stated his appreciation for the District's school nurses during National School Nurses Week; and 4) congratulated and thanked the those responsible for the Thousand Oaks High School 50<sup>th</sup> Anniversary Band Concert that he and his wife thoroughly enjoyed.

### **Comments from the Public**

One person discussed her opposition to the California Common Core Standards. There were several community members present to support the speaker.

### **Comments from Individual Board Members**

Mr. Dunn spoke about his experience with Kaiser Health Care when he had a serious accident and encouraged employees to consider Kaiser when choosing health care with the school district. Dr. Connolly expressed her appreciation for the Thousand Oaks 50<sup>th</sup> Anniversary Band Concert, and stated that they are a great reminder of the excellent programs in our District. She also expressed her appreciation for all those involved in rescue and assistance during the fires. Mrs. Buckles discussed her attendance at the California State PTA Convention and the honor of presenting the Summer Learning Loss Resolution. Mrs. Phelps commented on the Wellness Committee report and said that she would like to hear more about the elementary physical education program. She would also like all schools to offer the breakfast program before the first period of school. Dr. Connolly, as a member of the Wellness Committee, assured Mrs. Phelps that those topics have been part of the Wellness Committee discussion, but for the purposes of the Discussion Session the committee decided to break the discussions into parts. Those issues will be addressed in the future. Dr. Stephens complimented Dr. Jeff Davis, Director, Secondary Education and the three Career Coordinators, Jane Carlson, Laurie Looker and Nick Colangelo for the excellent School-to-Career Open House. Dr. Stephens thanked Dr. Baarstad and principals and staff at the Newbury Park schools for their extraordinary leadership during the fires.

## **ACTION ITEMS – GENERAL**

### **Superintendent**

#### **A. Approval of Agreement with TBWB Strategies**

Mr. Dunn moved to approve the agreement with TBWB Strategies, as submitted, seconded by Mrs. Phelps. Motion carried 5-0.

**Personnel Services****B. Resolution #12/13-23: Classified School Employee Week – May 19-25, 2013**

Mrs. Phelps moved to adopt the attached proclamation declaring May 19-25, 2013, as Classified Employee Week, seconded by Mrs. Buckles. The Board thanked Classified Employees for their support and important contributions to the education of our students. Motion carried 5-0.

**Instructional Services****C. Approval of Conejo Elementary – Year Four Program Improvement Restructuring**

Mrs. Buckles moved to approve the restructuring program for Conejo Elementary School, seconded by Mrs. Phelps. Dr. Stephens asked Mr. Iezza why teachers were not more involved in the process. Mr. Iezza stated that staff was involved during the DAIT process. Motion carried 5-0.

**D. Approval of New High School Pilot Course: Computer Science Independent Project H**

Mrs. Phelps moved to approve Computer Science Independent Project H as submitted, seconded by Mr. Dunn. Motion carried 5-0.

**E. Approval of New High School Pilot Course: Financial Algebra CP**

Mr. Dunn moved to approve Financial Algebra CP as submitted, seconded by Dr. Connolly. Mrs. Buckles commended the teachers for offering this “real world” class. Dr. Connolly stated how important it is for students to take math all during their high school years. This background helps them place well as they move on to math classes in college. Motion carried 5-0.

**F. Approval of New High School Pilot Course: Scientific Research H**

Mrs. Buckles moved to approve Scientific Research H as submitted, seconded by Dr. Connolly. Dr. Stephens, Mrs. Phelps and Dr. Connolly commended the teachers for accessing the need for classes for students and designing the classes, offering students new options. They also commended the teachers for their dedication and hard work in designing the classes, many times on their own time. Motion carried 5-0.

**G. Approval of Career-Applied Technology Education Grant Application**

Mrs. Phelps moved to approve the Career-Applied Technology Education Grant Application for 2013-2014, seconded by Dr. Connolly. Motion carried 5-0.

**Business Services****H. Approval of the 2013-2014 Major Projects List**

Mrs. Buckles moved to approve the 2013-2014 Major Projects List, seconded by Dr. Connolly. Motion carried 5-0.

**ACTION ITEMS – CONSENT**

Mrs. Phelps moved to approve the consent agenda as amended, seconded by Mrs. Buckles. Motion carried 5-0.

**A. Personnel Assignment Orders:**

1. Certificated Employees: #9282 to #9297 (*change per approval of Agenda: 9267-9303*)  
*Administrators, Counselors, Teachers*  
(*Pulled from the Consent Agenda per approval of the Agenda: PAO #9296*)
2. Classified Employees: C-7581 to C-7603

*Administrative Assistant, Child Care Leader, Child Care Assistant, Child Nutrition Assistant I, Child Nutrition Delivery Driver, Clerk, Custodian, Director, Planning & Construction, Early Care Aide, Health Clerk, Instructional Media Technician, Intermediate Clerk Typist, Paraprofessional/Special Ed, Payroll Clerk, School Office Manager*

3. Exempt Employees: E-12568 to E-12622  
*Athletic Coach, Campus Supervisor, Proctor, Specialist*

- B. Amended Contract for Nonpublic School Placement for Handicapped Student #7-12/13
- C. Contract for Nonpublic School Placement for Handicapped Student #19-12/13
- D. Stipulated Agreement: Colina Middle School #17-1/213SA
- E. Purchase Order Report #833
- F. Disposal of Surplus and Obsolete Equipment

**Item Removed from the Consent Agenda to be Considered as a Separate Action Item (per approval of Board Agenda)**

**A. Personnel Assignment Order #9296**

Mr. Dunn moved to appoint Mark McLaughlin Assistant Superintendent, Personnel Services, effective of July 1, 2013, seconded by Mrs. Phelps. Motion carried 5-0.

Mr. McLaughlin introduced himself and thanked the Board for his appointment.

**INFORMATION ITEMS**

**Superintendent**

- A. Authorization to Upgrade Teacher Computers  
Dr. Baarstad offered information about the need to upgrade teacher computers.

**Personnel Services**

- B. Establish Certificated Position – Bilingual (Spanish) Counselor – Breakthrough Program and Elementary School Support  
Dr. Baarstad explained the positive impact of the Breakthrough Program and the need for additional counseling support in order to expand the outreach to non-English speaking families. Dr. Connolly stated that she believes that the position will pay for itself through better attendance.
- C. Establish Certificated Position – Teacher on Assignment – Professional Development and Common Core Standards Implementation  
Dr. Baarstad explained the need for this position. Mr. Dunn asked how the position would be funded. Dr. Baarstad stated that currently the funds are available through a state grant in 2013-2014 for that purpose, and from State Reading and Math Staff Development funds in 2014-2015. Mrs. Buckles suggested that people access information about the Common Core Standards on the California Department of Education website. Given the concerns with the Common Core Standards expressed during the Public Comments period, Dr. Baarstad offered to host a public forum for the community to discuss the Common Core Standards. Information about the Forum will be announced throughout the District, and will be on the District's web site.

Instructional Services

D. Approval of Permanent Status for Pilot Courses

E. Approval of New High School Pilot Course: Food and Nutrition CP

F. Approval of New High School Pilot Course: Macroeconomics AP

Dr. Connolly asked Dr. Jon Sand, Director, Curriculum and Assessment, about the testing requirements and costs for the AP tests. Dr. Sand stated that the tests are \$100 per test, but depending on how many tests you take the cost may change. There is also a sliding scale dependent upon the students' economic situation.

G. Approval of New High School Pilot Course: Microeconomics AP

ADJOURNMENT

Dr. Stephens adjourned the Open Session at 8:35 p.m. The Board will reconvene on **Tuesday, June 4, 2013, Closed Session at 5:00 p.m., Open Session at 6:00 p.m.** at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

May 21, 2013

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Date

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Clerk

May 21, 2013

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Date

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Superintendent