

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

**May 20, 2014  
MINUTES**

**SPECIAL CLOSED SESSION (BOARD MEMBERS ONLY)**

At 4:01 p.m., President Peggy Buckles announced that the Board was convening into Closed Session and asked if there were any public speakers to the Special Closed Session item, Superintendent's End-of-Year Evaluation. There were none. The Board convened into closed session at 4:02 p.m. to discuss the Superintendent's evaluation. The Special Closed Session ended at 4:40 p.m.

**CALL TO ORDER – CLOSED SESSION**

At 5:05 p.m. President Peggy Buckles announced that the Board would convene into Closed Session, and asked if there were any public speakers for the Closed Session agenda items; there were none. The Board convened into Closed Session at 5:07 p.m., where the following items were discussed.

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
  1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
  1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations, Pursuant to Government Code §54957.6  
Agency Negotiator: Mark McLaughlin, Assistant Superintendent, Personnel Services  
Employee Organizations:
  - Unified Association of Conejo Teachers (UACT)
  - California School Employees Association (CSEA)
  - Conejo Valley Pupil Personnel Association (CVPPA)
- D. Consideration of Student Discipline – Expulsion or Suspension, *Pursuant to Education Code §48900, et seq.*
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, *Pursuant to Education Code §35146*
- F. Pending Litigation, *Pursuant to Government Code §54957.1(a)(3)*

The Closed Session ended at 5:55 p.m. There were no announcements from Closed Session.

**REGULAR SESSION**

**OPENING PROVISIONS**

Call to Order and Roll Call: President Buckles called the meeting to order at 6:01 p.m. Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Administration: Dr. Jeffrey Baarstad, Superintendent, Robert Iezza, Assistant Superintendent, Instructional Services, Linda Bekeny, Assistant Superintendent, Business Services, and Mark McLaughlin, Assistant Superintendent, Personnel Services. Dr. Jeff Davis, Director, Secondary Education, Dr. Jon Sand, Director, Curriculum & Assessment, and David Fateh, Director, Planning & Construction, were also present.

Mrs. Buckles read the procedural announcements and welcomed everyone to the meeting.

### **Approval of the Agenda**

Mrs. Phelps moved to approve the agenda with the following changes: under Opening Provisions, Recognitions, move Newbury Park High School Dance to the second recognition, and IV. Action Items – Consent, B. Personnel Assignment Orders 1. Certificated Employees – change numbers to 9592-9603, seconded by Dr. Stephens. Motion carried 5-0.

### **Recognitions**

- 2013-2014 Outstanding Classified Employees
  - Joy Bruno, Intermediate Clerk Typist, Lang Ranch Elementary School
  - Marie Gluck, Senior Clerk Typist, BTSA, District Office
  - Kelly Greer, Paraprofessional/Special Education, Conejo Valley High School
  - Lauren Lukes, Athletic Secretary, Thousand Oaks High School
  - Rich Kelman, Custodian, Westlake High School
  - Michele Lauterman, Instructional Media Technician, Lang Ranch Elementary School
  - Doris Padilla, Maintenance Worker II, Newbury Park High School
  
- Thousand Oaks High School Valedictorians
 

Dalton Flynn	Alison Neveu	Nicholas Spencer
Hannah Jasperse	Benjamin Orr	Isabel Sublette
Austin Jones	Anna Quinn	Laura Sylvers
Ian Jones	Ashley Quinn	Joyce Tan
Sean Lam	Shelby Shankel	Wyatt Taylor
Jed McGuigan	Hannah Solomon	Kelly Wisneski
  
- Thousand Oaks High School Student Board Representative: Gabrielle Olivas, and next school year's representative, Nikolas Patterson
  
- Thousand Oaks High School Knowledge Bowl Winners
  
- Thousand Oaks High School Science Fair Winners
  
- Thousand Oaks High School Boys Lacrosse, Marmonte League Champions
  
- Newbury Park High School National Dance Team Champions

### **Presentations from Staff**

- BreakThrough Student Assistance Program: Kathleen Murvin, Counselor
- Outdoor School: Cheryl Moncourtois, Coordinator

### **Comments from the Public**

One speaker requested that the Board become more proactive in keeping students safe at Westlake High School.

### **Comments from the Superintendent**

Dr. Baarstad congratulated all the students and staff who were recognized this evening. There are so many positive activities in District schools. The All-District Music Festival is still in full swing, and the "We the People" program has been active all week for District eighth graders at California State University, Channel Islands.

**Comments from Individual Board Members**

Dr. Connolly stated her experience as a judge at the We the People event is always an eye-opener as to how program engages students to think and collaborate with other students. It is a wonderful program. Mrs. Buckles mentioned that she missed the last Board meeting due to her activity at the State PTA Convention. She is serving as the Resolutions Committee Chair and the State PTA passed the Resolution: Homework: Quality Over Quantity. Ms. Buckles discussed her attendance at the School-to-Farm tour of local farms that are involved in the county schools co-op for local produce. She thanked Sandy Curwood, Director, Child Nutrition for her work throughout the year making positive changes in the program.

**ACTION ITEMS – GENERAL****Board of Education****A. Resolution #13/14-18: Ordering a Governing Board Member Election**

Mr. Dunn moved to adopt Resolution #13/14-18 Ordering a Governing Board Member Election, seconded by Dr. Connolly. Motion carried 5-0.

**Superintendent****B. Approval of Bond Counsel Agreement with Stradling, Yocca, Carlson and Rauth**

Dr. Stephens moved to approve the Bond Counsel Agreement with Stradling, Yocca, Carlson and Rauth, as submitted, seconded by Mrs. Phelps. Dr. Baarstad commented that the Board received a positive response on the survey for proceeding with the Bond. He noted that both the contracts for Bond counsel and Financial Advisor are contingent on the bond passing. Motion carried 5-0.

**C. Approval of Bond Program Management and Financial Advisory Services Agreement with Piper Jaffray and Company**

Mrs. Phelps moved to approve the Bond Program Management and Financial Advisory Services agreement with Piper Jaffray and Company, as submitted, seconded by Mr. Dunn. Motion carried 5-0.

**Personnel Services****D. Establishment/Modification of Classified Position(s)**

Dr. Stephens moved to approve the modification of classified assignments as specified, seconded by Mrs. Phelps. Mrs. Buckles stated how pleased she was to see the Media Technicians restored at the Middle School level. Motion carried 5-0.

**Instructional Services**

- E. Approval of New High School Pilot Course: Applied Construction Technology**
- F. Approval of New High School Pilot Course: Digital Video Production**
- G. Approval of New High School Pilot Course: Introduction to Engineering Design**
- H. Approval of New High School Pilot Course: Entrepreneurship CP**
- I. Approval of New High School Pilot Course: Food & Nutrition CP**
- J. Approval of New High School Pilot Course: International Relations/Cultural Studies**
- K. Approval of New High School Pilot Course: Sports and Entertainment Marketing CP**
- L. Approval of New High School Pilot Course: Vocal Ensemble Honors**

Mr. Dunn moved that the Board approve items E-L as one vote, seconded by Dr. Connolly. Motion carried 5-0.

**ACTION ITEMS – CONSENT**

Mrs. Phelps moved to approve the consent agenda as amended, seconded by Dr. Stephens. Motion carried 5-0.

Mrs. Buckles announced the appointment of Dr. Jon Sand, Assistant Superintendent, Business Services, for the 2014-2015 school year. Dr. Sand thanked the Board and Superintendent for their confidence in him.

- A. Approval of Minutes (in Section B of the full Agenda)
  - 1. Regular Meeting of May 6, 2014
- B. Personnel Assignment Orders:
  - 1. Certificated Employees: #9562 to #~~9580~~ 9603 (as amended)  
*Teachers*
  - 2. Classified Employees: C-8368 to C-8379  
*Child Care Assistant, Custodian, Maintenance Electrician, Paraprofessional/RSP, Paraprofessional/Special Ed, School Office Manager*
  - 3. Exempt Employees: E-13656 to E-13675  
*Campus Supervisor, Coaches, Outdoor Education, Proctor, Specialist*
- C. Contract for Nonpublic School Placement for Handicapped Student #19-13/14
- D. Overnight Trip Request: Newbury Park High School Culinary Arts
- E. Parent Support/Booster Organization Reauthorization
  - 1. Los Cerritos Middle School Band
  - 2. Westlake High School Cross Country and Track Booster Club
- F. Stipulated Agreements
  - 1. Westlake High School #14-13/14SA
  - 2. Westlake High School #15-13/14SA
- G. CIF/Marmonte League Representatives
- H. Purchase Order Report #856
- I. Award of CMAS Contract – Replacement of Synthetic Field Turf and Repair of Track at Newbury Park and Westlake High Schools Stadiums
- J. Notice of Completion – Newbury Park High School – Fencing Repair/Addition – Total Fence Solutions, Inc.

### **INFORMATION ITEMS**

The Board asked questions but did not request changes to the following Information Items:

#### **Instructional Services**

- A. Approval of Adult School Courses for 2014/2013.
- B. Request for Approval of New Bell Schedule for Colina Middle School 2014/2015.
- C. Request for Approval of New Bell Schedule for Thousand Oaks High School 2014/2015.
- D. Approval of Amendments to Board Policy/Administrative Regulation 5123 – Promotion/Acceleration/Retention
- E. Approval of Amendments to Board Policy 6142.91 – Reading/Language Arts Instruction
- F. Approval of Amendments to Board Policy 6146.1 – High School Graduation Requirements

- G. Approval of Amendments to Administrative Regulation 6159.4 – Behavioral Interventions for Special Education Students

**ADJOURNMENT**

Mrs. Buckles adjourned the Open Session at 8:16 p.m. The Board will reconvene on **Tuesday, June 3, 2014, 4:00 p.m. for Special Closed Session, 5:00 p.m. Closed Session, and 6:00 p.m. Open Session** at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

June 3, 2014

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Date

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Clerk

June 3, 2014

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Date

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Superintendent