

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING****June 5, 2012  
MINUTES****CALL TO ORDER – CLOSED SESSION**

The Board meeting of Tuesday, June 5, 2012, was called to order by President Betsy Connolly at 5:00 p.m. at 1400 E. Janss Road, Thousand Oaks, CA. Dr. Connolly asked if there were any public speakers for the Closed Session agenda items; there were none. The Board adjourned into Closed Session at 5:02 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations (*Pursuant to Government Code §54957*)  
Timothy Carpenter, Negotiator, CVUSD  
UACT, CSEA, CVPPA
- D. Consideration of Student Discipline – Expulsion or Suspension (*Pursuant to Education Code §48900, et seq.*)
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension (*Pursuant to Government Code §35146*)
- F. Pending Litigation (*Pursuant to Government Code §54957.1(a) (3)*)
- G. Conference with Real Property Negotiators (*Pursuant to Government Code §54956.8*)  
*Property negotiators for CVUSD are Dr. Joel Kirschenstein, Sage Institute, and Dr. Jeffrey Baarstad, Superintendent. Properties discussed were:*
  - 310 Kelley Road
  - 2498 Conejo Center Drive
  - Southwest Corner Of Avenida De Los Arboles and Atlas Avenue

The Closed Session ended at 6:05 p.m. There were no announcements from Closed Session.

**REGULAR SESSION****OPENING PROVISIONS**

Dr. Connolly called the Regular Session of the Board Meeting to order at 6:08 p.m., led the Pledge of Allegiance, read the procedural announcements and welcomed everyone to the meeting.

Roll Call: Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Administration: Dr. Jeffrey Baarstad, Superintendent, Janet Cosaro, Deputy Superintendent, Instructional Services, Timothy Carpenter, Assistant Superintendent, Personnel Services, and Linda Bekeny, Assistant Superintendent, Business Services. Also present were Robert Iezza, Director, Elementary Education, Dr. Jeff Davis, Director, Secondary Education, and Carol Boyan-Held, Director, Curriculum and Assessment.

**Approval of the Agenda**

Mrs. Phelps moved to approve the agenda with one change: under IV. Action Items – Consent, B.1. Certificated Personnel numbers should be changed to #9055-#9063, seconded by Dr. Stephens. Motion carried 5-0.

**Athletic Recognitions**

- Marmonte League Champions  
Newbury Park High School Girls Swim  
Newbury Park High School Boys Track & Field  
Newbury Park High School Girls Track & Field  
Westlake High School Boys Swim  
Westlake High School Girls Swim  
Westlake High School Boys Volleyball
- 101 Coast League Champions: Westlake High School Boys Lacrosse
- CIF Champions  
Thousand Oaks High School Girls Track & Field  
Westlake Boys Golf  
Westlake High School Girls Track

**Student Board Representatives – Thanks and Recognition**

Hannah Degani, Newbury Park High School  
Rebekah Solomon, Thousand Oaks High School  
Lauren Chi, Westlake High School  
Josie Schott, Century Academy  
Jessica Romero, Conejo Valley High School

**Parent Support Organizations**

Cindy Goldberg, Representing Conejo Schools Foundation, thanked CSF supporter Bonnie Adamick for spearheading and running the CASH4ConejoClass program this year, which resulted in grants for 48 teachers. The final teachers receiving the grant this year are: Chrysti Wyrrick, Westlake Hills Elementary, Jennifer Fisher, Aspen Elementary, Mary Beth Stovall, Acacia Elementary, Kelly Lovenson, Westlake Elementary, Veronica Bass and Jen Smith, Thousand Oaks High School, Amy Weidman and Corrine McKean, Newbury Park High School, Mae Robin Joaquin, Weathersfield Elementary and Denise Agapoff, Colina Middle School.

Denise Reader, President, Conejo Council PTA, introduced Julie Nerland, PTA President at Sycamore Canyon School, who offered a wrap-up report of the year's events at the school. Ms. Reader reported that PTA will launch Project Safe Homes with the middle schools over the summer, and that there will be training and a retreat for all unit presidents. She also provided the following end-of-year information: The grand total of recorded volunteer hours from the 17 PTA units in CVUSD for 2011-2012 was 166,622.25 hours, which translates to \$3,630,698.80 (per Federal Wage Rate for Volunteers). Add this to the money PTA raised: \$1,264,345.10 = \$4,895,043.90!

Laurie Lam, Chair, District Advisory Council, reported from the meeting of May 8. The topic was bullying and school climate, and the following individuals were presenters: Laurie Davis, Principal, Banyan Elementary, Jenny Jones, CVUSD Neuropsychologist, Donna Vollmer, Dean of Students at Colina Middle School, Joyce Miller, BTSA teacher, and Randy Pentis, Commander, Ventura County Sheriff's Office. The first DAC meeting of the 2012-2013 school year will be September 11.

**Comments from the Superintendent**

Dr. Baarstad congratulated the Newbury Park High School Baseball Team for their success at Dodger Stadium to win the CIF Championship! Dr. Baarstad stated that he sent letters to the City of Thousand Oaks and the County of Ventura that included the District's new policy for cell towers. He received positive responses from both. Dr.

Baarstad stated his pleasure and that of District Office staff who attend the graduation and promotion activities at the schools. He thanked and congratulated the staff, students and parents for making the events so positive and memorable for everyone.

### **Comments from the Public**

There were no speakers.

### **Comments from Individual Board Members**

Mrs. Phelps and Dr. Connolly commended everyone involved with the All District Band Festivals. Dr. Stephens thanked the BTSA staff and thanked them for the end-of-year event. Dr. Connolly thanked the Greater Conejo Valley Regional Chamber of Commerce for the Spirit of Community Event, where community “heroes” were honored, such as teachers, firemen, police, and others.

## **ACTION ITEMS – GENERAL**

### **Board of Education**

- A. Resolution #11/12-36: Procedure to Resolve Tie Vote in a School Board Election  
Mrs. Buckles moved to pass a new Resolution establishing a new procedure to determine the winner or winners by lot, seconded by Mrs. Phelps. Mr. Dunn asked what “by lot” meant. Mrs. Buckles explained that candidates who have received the tie votes will be asked to appear before the Governing Board. The Board at that time will determine the winner by drawing a name. Mrs. Buckles further stated that since a re-election would cost \$100,000 or more, she could not ask the District to fund such an effort. Motion carried 5-0.
- B. Resolution #11/12-35: Layoff/Reduction of Classified Positions  
Mr. Dunn moved to approve Resolution #11/12-35 – Layoff/Reduction of Classified Positions as submitted, seconded by Mrs. Phelps. Motion carried 5-0.
- C. Establishment of Classified Positions  
Dr. Stephens moved to approve the establishment of classified assignments as specified, seconded by Mrs. Phelps. Motion carried 5-0.
- D. Approval of Tentative Agreement Between the Unified Association of Conejo Teachers (UACT) and the Conejo Valley Unified School District  
Mrs. Phelps moved to approve the UACT Tentative Agreement for the 2012-2013 school year, seconded by Mrs. Buckles. Board members thanked UACT and district team members for working together on the agreement. Motion carried 5-0.
- E. School-Wide Title 1 Funding Model at Walnut Elementary  
Mrs. Buckles moved to approve the School-Wide Title 1 funding model, seconded by Mrs. Phelps. Motion carried 5-0.
- F. Career-Applied Technology Education Grant Application  
Mr. Dunn moved to approve the Career-Applied Technology Education Grant Application for 2012/2013, seconded by Dr. Stephens. Motion carried 5-0.
- G. Approval of New High School Pilot Courses – Personal Computing and Calculus CP  
Mrs. Buckles moved to approve the pilot courses: Personal Computing and Calculus CP, seconded by Mrs. Phelps. Motion carried 5-0.
- H. PUBLIC HEARING: Flexibility of Tier III Categorical Funds

Dr. Connolly opened the hearing at 7:28 p.m. and asked if there were any speakers to the item. There were no public comments to the item. Dr. Connolly closed the hearing at 7:29 p.m.

- I. Resolution #11/12-34: Flexibility of Tier III Categorical Funds  
Mrs. Phelps moved to adopt Resolution #11/12-34 for Tier III State Categorical Flexibility, seconded by Dr. Stephens. Mrs. Bekeny provided a report on the impact of the resolution. Motion carried 5-0.
- J. 2012-2013 Civic Center Fee Schedule  
Dr. Stephens moved to approve the amended Civic Center Fee Schedule, effective July 1, 2012, as submitted, seconded by Mrs. Buckles. Motion carried 5-0.

### ACTION ITEMS – CONSENT

Mrs. Phelps moved to approve the consent agenda as amended, seconded by Dr. Stephens. Motion carried 5-0.

- A. Approval of Minutes (in Section B of the Agenda packet)
  1. Regular Meeting May 15, 2012
  2. Special Meeting of May 22, 2012
- B. Personnel Assignment Orders:
  1. Certificated Employees: #9055-~~#9043~~ 9063 (as amended)  
*Teachers*
  2. Classified Employees: C-6824 to C-6869  
*Account Clerk, Assistant Director, Behavioral Health Clinician I, Child Care Assistant, Child Care Leader, Child Nutrition Assistant I, Child Nutrition Assistant – Satellite, Child Nutrition Manager, Child Nutrition Production Manager, Clerk Typist, Early Care Aide, Early Care Assistant Teacher, Health Clerk, Intermediate Clerk Typist, Instructional Media Technician, Paraprofessional/Bilingual-Spanish, Paraprofessional/Special Ed, School Office Manager, Secretary, Senior Clerk Typist, Telephone Operator/Receptionist*
  3. Exempt Employees: E-11744 to E-11759  
*Athletic Coach, Campus Supervisor, Outdoor Education, Proctor, Specialist, Student Helper*
- C. Expulsions
  1. Los Cerritos Middle School #41-11/12E
  2. Conejo Valley High School #42-11/12E
  3. Thousand Oaks High School #43-11/12E
  4. Cypress Elementary School #44-11/12E
  5. Los Cerritos Middle School #45-11/12E
  6. Los Cerritos Middle School #46-11/12E
  7. Conejo Valley High School #47-11/12E
  8. Sequoia Middle School #48-11/12E
  9. Sequoia Middle School #49-11/12E
- D. Readmission of Expelled Students
  1. #6-11/12E
  2. #15-11/12E
- E. Overnight Trips
  1. Newbury Park High School Cheer
  2. Newbury Park High School Future Business Leaders of America
  3. Thousand Oaks High School Cheer

4. Thousand Oaks High School Cross Country Team
  5. Westlake High School Cheer
  6. Westlake High School Girls Volleyball
- F. Ratify Overnight Trip Request: Westlake High School Future Business Leaders
- G. Purchase Order Report #813
- H. Approval of Participation in Bids/Contracts of Other Public Agencies and California State Contracts via GSA and SMAS and Bid Participation (Piggyback) When Applicable
- I. End-of-Year Fiscal Services Resolutions
1. #11/12-27: Approval of Expense Transfers
  2. #11/12-28: Approval of Interfund Transfers
  3. #11/12-29: Appropriation of Unbudgeted Income to Reserves
  4. #11/12-30: Approval of Appropriation Transfers
  5. #11/12-31: Year-End Budget Transfers
  6. #11/12-32: Retroactive Salary Schedule Authorization
  7. #11/12-33: Approval of Temporary Loans Between District Funds

### INFORMATION ITEMS

#### Superintendent

- A. 2012-2013 Budget Information: Dr. Baarstad presented a report to the Board with projections regarding the tax initiative that will be on the ballot in November.

#### Instructional Services

- B. Approval of 2012/2013 Consolidated Application and Reporting System (CARS).
- C. Approval of Restructuring the Day at Conejo Valley NfL Neighborhood for Learning City Center Program. Mr. Iezza explained that drop off and pick up times will be monitored more closely.
- D. Approval of School Time Schedules 2012/2013.
- E. Approval of CIF/Marmonte League Representatives.
- F. Approval of Conejo Valley Adult Education Courses for 2012/2013. Mrs. Buckles asked if the class offerings at Adult Ed will be affected by the budget reduction. Dr. Baarstad responded not significantly, but reminded the Board offerings are constantly changing based upon popularity and enrollment numbers.
- G. Approval of Amendments to BP 5131-Conduct.
- H. Approval of BP 5131.2 – Bullying.
- I. Approval of Memorandum of Understanding Between Ventura County Behavioral Health (VCBH) and CVUSD and the Amendments to Administrative Regulations 5131.6 – Alcohol and Other Drugs. Dr. Jeff Davis and Dr. Margaret Saleh, Director, Special Education presented a report. Dr. Stephens asked if this program may help reduce the number of suspensions and expulsions that the District experiences. Dr. Saleh stated yes, that some students will be given an opportunity for confidential intervention and support services. Several Board members expressed their strong support for the program.

- J. Approval of Amendments to BP/AR 5144.1 – Suspension and Expulsion/Due Process. Mrs. Cosaro pointed to the fact that CVUSD is the only district in the county that allows appeals for one- and two-day suspensions. She stated that one or two suspensions over the past few years have been reduced in the number of days, but never overturned. The parents always have the option to appeal to the principal at the site, but often, if the appeal is denied at that level, they then ask for the appeal at the district office level which includes a panel. Mrs. Cosaro asked if the Board would consider language in the policy that would permit an appeal for a one- or two-day suspension to the principal only and that the principal’s decision would be final. Suspensions for three to five days would continue to be eligible for appeal beyond the principal. The Board agreed.
- K. Approval of Amendments to BP 5145.3 – Nondiscrimination/Harassment.
- L. Approval of Amendments to BP/AR 5145.7 – Sexual Harassment.

Business Services

- M. 2011-2012 Parent-Pay Transportation Program Status Report and 2012-2013 Parent-Pay Transportation Program. Dr. Connolly asked if there was any encroachment on the General Fund. Mrs. Bekeny responded yes. However, there is no increase in fees for next year because the ridership is declining, mostly due to declining enrollment.

**ADJOURNMENT**

Dr. Connolly adjourned the Open Session at 8:31 p.m. The Board will reconvene on **Tuesday, June 12, 2012**, at 4:00 p.m. for a Special Meeting to review the Board’s Goals for 2011-2012, at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

June 19, 2012

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk

June 19, 2012

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent