

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

**June 16, 2015  
MINUTES**

**CALL TO ORDER – CLOSED SESSION**

At 5:06 p.m. President Betsy Connolly announced that the Board would convene into Closed Session, and asked if there were any public speakers for the Closed Session agenda items; there were none. The Board convened into Closed Session at 5:07 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations, Pursuant to Government Code §54957.6  
Agency Negotiator: Mark McLaughlin, Assistant Superintendent, Personnel Services  
Employee Organizations:
  - Unified Association of Conejo Teachers (UACT)
  - California School Employees Association (CSEA)
  - Conejo Valley Pupil Personnel Association (CVPPA)
- D. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, *Pursuant to Education Code §35146*
- E. Pending Litigation, *Pursuant to Government Code §54957.1(a)(3)*
- F. Conference with Real Property Negotiators, *Pursuant to Government Code §54956.8*  
Property negotiators for CVUSD are Dr. Joel Kirschenstein, Sage Institute, and Dr. Jeffrey Baarstad, Superintendent

The following property was discussed: 310 Kelley Road and 2498 Conejo Center Drive.

Closed Session ended at 5:55 p.m. There were no announcements from Closed Session.

**REGULAR SESSION**

**OPENING PROVISIONS**

Call to Order and Roll Call: President Connolly called the meeting to order at 6:04 p.m. Present were Board members John Andersen, Peggy Buckles, Betsy Connolly, Mike Dunn and Pat Phelps. Administration: Dr. Jeffrey Baarstad, Superintendent, Robert Iezza, Deputy Superintendent, Instructional Services, Dr. Jon Sand, Assistant Superintendent, Business Services, and Mark McLaughlin, Assistant Superintendent, Personnel Services. Jeanne Valentine, Director, Elementary Education, Dr. Jennifer Boone, Director, Curriculum & Assessment, Dr. Michelle Morse, Director, Special Education, David Fateh, Director, Planning & Construction, and Jerome Staszewski, Director, Technology Services, were also present.

Dr. Connolly read the procedural announcements and welcomed everyone to the meeting.

**Approval of the Agenda**

Mrs. Phelps moved to approve the agenda, with one amendment: change IV. Action Items – Consent, B. Personnel Assignment Orders, Certificated Employees, (change numbers) 9912-9918, seconded by Mr. Dunn. Motion carried 5-0.

**Reports from Parent Support Organizations**

Rocky Capobianco, Chairperson, District Advisory Council (DAC), provided information from the last DAC meeting of May 12, 2015, and thanked staff and DAC committee members for their commitment and service. Mr. Capobianco introduced the new DAC Chair, Susan Hanscom. The first DAC meeting for the 2015-2016 school year will be Tuesday, September 8, 2015.

Cindy Goldberg, Executive Director, Conejo Schools Foundation (CSF), discussed the Foundation's Get Ahead Summer School Program, which currently has 890 students enrolled!

**Comments from the Public**

One speaker thanked Dr. Baarstad for his years of service, and praised the District's counseling program and the BreakThrough Program. He asked for the Board to consider hiring more counselors with the additional funding next year.

Two speakers thanked Dr. Baarstad for his service and commitment to the District and Community as he prepares for retirement.

**Comments from the Superintendent**

Dr. Baarstad stated that he roughly estimated that in his 37 year career in public education, he had attended approximately 475 Board meetings! He thanked the Board for their excellent direction and for keeping on track with their long term vision of academics, activities, and safe schools.

**Comments from Individual Board Members**

Dr. Connolly thanked Dr. Baarstad for his leadership and service to public education. She presented him with digital artwork representative of the District and his leadership. Dr. Connolly expressed her appreciation of Dr. Baarstad, and thanked him for his extraordinary qualities that were necessary to lead the district. Dr. Connolly stated that she and Mrs. Buckles had met with parents concerned about the freedom of speech issue in student publications. She stated that she and Mrs. Buckles would like to discuss this topic with Dr. Bonitatibus and propose a discussion session to discuss legal opinions and other issues relating to student publications in the near future.

Mrs. Phelps agreed with Dr. Connolly regarding a discussion session on the freedom of speech issues. She thanked and praised the schools' staff and students for the beautiful graduation and promotional programs she attended. Mrs. Phelps also commended Rocky Capobianco for his leadership in DAC and for navigating through a difficult year.

Mrs. Buckles also thanked the schools for beautiful graduation programs. She also discussed attending a Girl Scout Gold Award ceremony for students from Westlake High School. She thanked Dr. Baarstad for term as Superintendent.

Mr. Andersen stated that he thoroughly enjoyed attending the graduation and promotion events. He concurred with the idea for the discussion session on student publications.

Mr. Dunn thanked Dr. Baarstad for his direction and skillful leadership during the budget crisis.

**ACTION ITEMS – GENERAL****Personnel Services****A. Establishment/Modification of Classified Positions – Neighborhood for Learning**

Mrs. Buckles moved to approve the establishment/modification of classified position – Neighborhood for Learning, seconded by Mr. Dunn. Motion carried 5-0.

**B. Approval of Amendments to Administrative Regulation 4112.4, 4212.4, 4312.4 – Health Examinations**

Mr. Andersen moved to approve the approval of amendments to Administrative Regulation 4112.4, 4212.4, 4312.4 – Health Examinations, seconded by Mrs. Phelps. Motion carried 5-0.

**Instructional Services****C. Approval of Adult School Courses for 2015-2016**

Mrs. Phelps moved to approve the Adult School courses for 2015/2016, seconded by Mrs. Buckles. Motion carried 5-0.

**D. Approval of Consolidated Application and Reporting System (CARS) Application for Funding 2015-2016**

Mrs. Phelps moved to authorize the filing of the Spring Collection (Application for Funding) for programs funded under the 2015/2016 Consolidated Application and Reporting system (CARS), seconded by Mrs. Buckles. Motion carried 5-0.

**E. Report to Board of Education Regarding Compliance with CAL200 Settlement Agreement**

Mrs. Buckles moved to accept the District's compliance with the Cal200 Settlement Agreement, seconded by Mrs. Phelps. Mr. Andersen requested clarification on the reasons for the report and the source of information contained in the report. Motion carried 5-0.

**Business Services****F. 2014-2015 Parent-Pay Transportation Program Status Report and 2015-16 Parent-Pay Transportation Program**

Mrs. Buckles moved to continue the parent-pay, home-to-school transportation system at the current fee schedule of \$190 per semester for round-trip service and \$100 per semester for one-way services for the 2015-16 school year, seconded by Mrs. Phelps. Motion carried 5-0.

**G. Acceptance of the GASB 45 Valuation Report**

Mrs. Phelps moved to accept the GASB 45 Valuation Report dated July 1, 2013, seconded by Mr. Motion carried 5-0.

**H. Revisions to Board Policy and Administrative Regulation 3100 - Budget**

Mr. Andersen moved to approve revisions to Board Policy 3100 and Administrative Regulation 3100 – Budget as submitted, seconded by Mrs. Phelps. Motion carried 5-0.

**I. Award of Contract: Technology Infrastructure Upgrade 2015 – Various Sites**

Mrs. Buckles moved to authorize the award of the contract to PCC Network Solutions, the lowest responsible bidder submitting the lowest responsive bid and reject the bid protect from Waisman Construction, seconded by Mrs. Phelps. Motion carried 5-0.

**ACTION ITEMS – CONSENT**

Mrs. Phelps moved to approve the consent agenda, seconded by Mrs. Buckles. Motion carried 5-0.

- A. Approval of Minutes Regular Meeting of May 5, 2015
- B. Personnel Assignment Orders:
  - 1. Certificated Employees: #9912 to #9928  
*Counselors, Speech/Language Pathologists, Teachers*
  - 2. Classified Employees: C-9216 to C-9267  
*Accounting Technician, Child Care Assistant, Child Care Leader, Child Nutrition Assistant I, Child Nutrition Manager, Construction Supervisor, Custodian, Health Clerk, Paraprofessional/Special Ed, Paraprofessional/SDC, Project Manager, Senior Clerk Typist*
  - 3. Exempt Employees: E-14726 to E-14739  
*Campus Supervisor, Coaches, Specialist, Student Helper*
- C. Expulsion: Conejo Valley High School #11-14/15E
- D. Overnight Trip Request: Thousand Oaks High School Journalism/Yearbook Club
- E. Waiver of High School Exit Exam Requirement
- F. Parent Support/Booster Organization Reauthorization: Westlake High School Boys Basketball Booster Club
- G. Purchase Order Report #880
- H. Approve the Annual Signature Authorization for 2015-2016
- I. End-of-Year Resolutions
  - 1. #14/15-19: Approval of Expense Transfers
  - 2. #14/15-20: Approval of Interfund Transfers
  - 3. #14/15-21: Appropriation of Unbudgeted Income to Reserves
  - 4. #14/15-22: Approval of Appropriation Transfers
  - 5. #14/15-23: Approval of Year-End Budget Transfers
  - 6. #14/15-24: Retroactive Compensation Authorization
  - 7. #14/15-25: Approval of Temporary Loans Between District Funds
  - 8. #14/15-26: Classification of Fund Balances in Governmental Funds

**INFORMATION ITEMS**

Board members asked questions about some of the Information Items, but did not request any changes to the reports as they were presented.

Superintendent

- A. PUBLIC HEARING 2015-2016 Local Control Accountability Plan  
Dr. Connolly opened the Public Hearing at 7:06 p.m. There were no speakers to the topic. Dr. Connolly closed the Public Hearing at 7:07 p.m.

**Regular Board Meeting**

**June 16, 2015**

- B. Approval of 2015-2016 Local Control Accountability Plan. Dr. Baarstad presented an update on the 2015-2016 LCAP.

Personnel Services

- C. Conejo Elementary Paraprofessional Staffing
- D. Special Education Paraprofessional Staffing
- E. Adult Education Technology Support Staffing
- F. Approval of Modifications to Certificated Management Job Descriptions – Director, Curriculum and Assessment, Director, Special Education and Director, Student Support Services
- G. Approval of Adjustments to Certificated Management Salary Schedule

Instructional Services

- H. Approval of Permanent Status for Pilot Courses
- I. Approval of New High School Pilot Courses
- J. Approval of School Time Schedules 2015-2016
- K. Approval of Ventura County SELPA Local Plan for Special Education 2015. Dr. Michelle Morse, Director, Special Education, provided a report to the Board.

Business Services

- L. PUBLIC HEARING: Approval of 2015-2016 Adopted Budget – General Fund and Ancillary Funds. Dr. Connolly opened the Public Hearing at 8:21 p.m. There were no speakers to the topic. Dr. Connolly closed the Public Hearing at 8:22 p.m. Dr. Jon Sand, Assistant Superintendent, Business Services, provided a report to the Board.
- M. Design-Build Contract Award for Proposition 39 Energy Efficiency and Conservation Projects
- N. Approval of Participation in Bids/Contracts of Other Public Agencies, Cooperative Purchasing Contracts (Piggyback), California Multiple Awards Schedule (CMAS), and Other Approved California State Contracts, When Applicable, for Fiscal Year 2015-2016

**ADJOURNMENT**

Dr. Connolly adjourned the Open Session at 8:30 p.m. The Board will reconvene at its next meeting on **June 23, 2015, Closed Session at 4:00 p.m., Open Session at 4:30 p.m.** at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

June 23, 2015

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Date

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Clerk

June 23, 2015

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Date

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Superintendent