

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

September 16, 2014

MINUTES

CALL TO ORDER – CLOSED SESSION

Prior to the beginning of Closed Session, Board member Mike Dunn informed Superintendent Baarstad that he might have a conflict of interest preventing him from participating in discussions or actions related to the sale of the District's Kelley Road property. Mr. Dunn is a neighbor of one of the investors/owners of Daylight Investors, the company proposing to purchase the Kelley Road property. Pending further information from Mr. Dunn and legal analysis from District legal counsel, Dr. Baarstad recommended Mr. Dunn recuse himself from the Closed Session discussion of Kelley Road.

At 5:01 p.m. President Peggy Buckles announced that the Board would convene into Closed Session, and asked if there were any public speakers for the Closed Session agenda items; there were none. The Board convened into Closed Session at 5:02 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
 - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
 - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations, Pursuant to Government Code §54957.6
Agency Negotiator: Mark McLaughlin, Assistant Superintendent, Personnel Services
Employee Organizations:
 - Unified Association of Conejo Teachers (UACT)
 - California School Employees Association (CSEA)
 - Conejo Valley Pupil Personnel Association (CVPPA)
- D. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, *Pursuant to Education Code §35146*
- E. Pending Litigation, *Pursuant to Government Code §54957.1(a)(3)*
- F. Conference with Real Property Negotiators, *Pursuant to Government Code §54956.8*
Property negotiators for CVUSD are Dr. Joel Kirschenstein, Sage Institute, and Dr. Jeffrey Baarstad, Superintendent

The following properties discussed regarding price and terms of payment: 310 Kelley Road, Newbury Park.

Dr. Stephens and Mr. Dunn recused themselves from the meeting at 5:20 p.m., when the Board discussed item F. Conference with Real Property Negotiators. Closed Session ended at 5:30 p.m. There were no announcements from Closed Session.

REGULAR SESSION

OPENING PROVISIONS

Call to Order and Roll Call: President Buckles called the meeting to order at 6:00 p.m. Present were Board members Peggy Buckles, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Dr. Connolly was absent. Administration: Dr. Jeffrey Baarstad, Superintendent, Robert Iezza, Deputy Superintendent, Instructional Services, Dr. Jon Sand, Assistant Superintendent, Business Services, and Mark McLaughlin, Assistant Superintendent, Personnel Services. Dr. Jeff Davis, Director, Secondary Education, Jeanne Valentine, Director, Elementary Education and David Fateh, Director, Planning & Construction, were also present.

Mrs. Buckles read the procedural announcements and welcomed everyone to the meeting.

Approval of the Agenda

Mrs. Phelps moved to approve the agenda, seconded by Dr. Stephens. Motion carried 4-0.

Presentations

Lou Lichtl, Principal, Thousand Oaks High School, introduced Assistant Principal Jason Klinger and Counselor Melissa Doll to present information regarding the Center for Advanced Studies and Research – AP Capstone, which is offered at Thousand Oaks High School.

Dr. Jeff Davis, Director, Secondary Education, presented a report/video regarding the Breakthrough Program, which was recently rewarded the CSBA Golden Bell Award.

Comments from the Superintendent

Dr. Baarstad provided dates of the upcoming Measure I Bond informational meetings:

- September 22 at 6:00 p.m., Thousand Oaks High School Performing Arts Center
- September 30 at 6:00 p.m., Colina Middle School Gymnasium
- October 2 at 6:00 p.m., Newbury Park High School Performing Arts Center

Comments from the Public

One public speaker related her experience at a DAC meeting last school year, May 13, and the minutes from the meeting where she felt the procedures did not follow the Brown Act.

Comments from Individual Board Members

Mrs. Phelps 1) clarified information for the public and others who have questioned why there have not been meetings to discuss the bond measure. 2) attended the DAC meeting on September 9 and was disappointed for the DAC representatives who felt as if they were being threatened by comments made by a public speaker who said that a fine and/or imprisonment could be enforced if the Brown Act rules were not followed. Mrs. Phelps expressed her respect for what DAC has meant to the district over the years, and hopes that the exchange of information at future meetings will not be stymied by threats from a community member. 3) was pleased that when she attended the Conejo Coalition for Youth and Families, Kathleen Murvin was recognized and congratulated for receiving the Golden Bell award. 4) mentioned The Parent Project program sponsored by the Thousand Oaks Police Department and Conejo Recreation & Park District regarding many issues with teenage children. The 10-week series begins September 18, 6-9:00 p.m. at the Adult Ed Horizon Hills Campus. (Please check the District's website for more information.) 5) announced that the Youth Commission is currently giving a report to the City of Thousand Oaks regarding their vision for the City in the next 50 years. 6) visited EARTHs Magnet School and received a tour of the science labs from new Principal, Jeff Rickert.

Dr. Stephens mentioned his visit to Westlake Elementary and complimented new principal, Megan Triplett.

Mrs. Buckles stated that she attended fun and informative Back-to-School nights at Maple and Cypress Elementary School, and an annual patriotic event at Banyan Elementary on September 11, where police and firemen were thanked for their community support. Mrs. Buckles represents the Board for the Conejo/Las Virgenes Future Foundation, and mentioned that the Youth Leadership Congress will be sending out applications soon for high school participation.

ACTION ITEMS – GENERAL

Personnel Services

A. Revision of Board Bylaw 9270: Conflict of Interest

Dr. Stephens moved to adopt the revision to Board Bylaw 9270: Conflict of Interest, seconded by Mrs. Phelps. Motion carried 4-0.

B. Establishment/Modification of Classified Position

Mr. Dunn moved to approve the modification of classified assignments as specified, seconded by Dr. Stephens. Motion carried 4-0.

Instructional Services

C. Approval of English Learner Reclassification Criterion 2014-2015

Mrs. Phelps moved to approve English Learner Reclassification Criterion for 2014-2015, as submitted, seconded by Dr. Stephens. Motion carried 4-0.

D. Approval of Outdoor Education Contract

Mr. Dunn moved to approve the expenditure of funds to The Foundation for the Junior Blind, as submitted, seconded by Mrs. Phelps. Motion carried 4-0.

E. Approval of Amendments to Board Policy/Administration Regulation 5141.21: Administering Medication and Monitoring health Conditions

Mrs. Phelps moved to approve revised Board Policy & Administrative Regulation 5141.21: Administering Medication and Monitoring Health Conditions, as submitted, seconded by Dr. Stephens. Motion carried 4-0.

F. Approval of Amendments to Board Policy 6142.6: Visual and Performing Arts Education

Mr. Dunn moved to approve amendments to Board Policy 6142.6 – Visual and Performing Arts Education, as submitted, seconded by Mrs. Phelps. Motion carried 4-0.

Business Services

G. 2013-2014 Unaudited Actual Financial Report

Dr. Stephens moved to approve revised Board Policy and Administrative Regulation 6179 - Supplemental Instruction, seconded by Mrs. Phelps. Dr. Jon Sand, Assistant Superintendent, Business Services, offered a presentation regarding the report. He thanked Fiscal Services Director, Susan Tucker, and staff, for their hard work on the report. Board members had various questions which were answered by Dr. Sand and Dr. Baarstad. Motion carried 4-0.

ACTION ITEMS – CONSENT

Mrs. Phelps moved to approve the consent agenda, seconded by Dr. Stephens. Motion carried 4-0.

- A. Approval of Minutes (in Section B of the full Agenda)
 - 1. Regular Meeting of September 2, 2014

B. Personnel Assignment Orders:

- 1. Certificated Employees: #9748 to #9755
Adult Education Instructors, School Psychologists, Teachers
- 2. Classified Employees: C-8669 to C-8698
Child Care Assistant, Child Nutrition Assistant I, Child Nutrition Assistant II, Child Nutrition Assistant-Satellite, Custodian, Early Care Teacher, Maintenance Worker II, Paraprofessional/Bilingual-Spanish, Paraprofessional/Special Ed, Registrar, School Outreach Assistant
- 3. Exempt Employees: E-13777 to E-13829
Campus Supervisor, Coaches, Specialist

C. Purchase Order Report #862

D. Disposal of Surplus and Obsolete Equipment

E. Notices of Completion: Colina Middle School – Elevator Repair – Republic Elevator Company

F. Resolution #14/15-03: 2014-2015 GANN Appropriation Limit

INFORMATION ITEMS

Instructional Services

A. Resolution #14/15-04: Red Ribbon Week Proclamation

B. Approval of Career Technical Education Advisory Committee. Dr. Jeff Davis, Director, Secondary Education, further explained the composition of the committee. Mr. Dunn asked if Board members could serve on the committee. Dr. Davis responded yes, and indicated he would follow up with the Board President.

C. Approval of Amendments to Board Policy/Administrative Regulation 1312.3 – Uniform Complaint Policy. One public speaker asked that the Board consider looking at further ways to address diversity rather than being reactive when addressing diversity. The speaker also acknowledged the good programs the District already has in place. Board members had some questions, which Dr. Baarstad and Mr. Iezza answered.

D. Approval of Amendments to Administrative Regulation 1312.4 – Williams Uniform Complaint Procedures

ADJOURNMENT

Mrs. Buckles adjourned the Open Session at 8:10 p.m. The Board will reconvene on **Tuesday, October 7, 2014, Closed Session at 4:00 p.m., Open Session at 4:30 p.m.** (change of times in order for the Board to attend the City’s 50th Birthday celebration) at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

October 7, 2014

Date

Clerk

October 7, 2014

Date

Superintendent