

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING****September 18, 2012****MINUTES****CALL TO ORDER – CLOSED SESSION**

At 5:05 p.m. President Betsy Connolly announced that the Board would convene into Closed Session, and asked if there were any public speakers for the Closed Session agenda items; there were none. The Board convened into Closed Session at 5:06 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations, Pursuant to Government Code §54957.6  
Agency Negotiator: Timothy Carpenter, Assistant Superintendent, Personnel Services  
Employee Organizations:
  - Unified Association of Conejo Teachers (UACT)
  - California School Employees Association (CSEA)
  - Conejo Valley Pupil Personnel Association (CVPPA)
- D. Consideration of Student Discipline – Expulsion or Suspension, *Pursuant to Education Code §48900, et seq.*
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, *Pursuant to Education Code §35146*
- F. Pending Litigation, *Pursuant to Government Code §54957.1(a)(3)*
- G. Conference with Real Property Negotiators, *Pursuant to Government Code §54956.8*  
Property negotiators for CVUSD are Dr. Joel Kirschenstein, Sage Institute, and Dr. Jeffrey Baarstad, Superintendent

The following properties will be discussed regarding price and terms of payment:

- 310 Kelley Road
- 2498 Conejo Center Drive

The Closed Session ended at 5:50 p.m. There were no announcements from Closed Session.

**REGULAR SESSION****OPENING PROVISIONS**

Call to Order and Roll Call: President Connolly called the meeting to order at 6:06 p.m. Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Administration: Dr. Jeffrey L. Baarstad, Superintendent, Linda Bekeny, Assistant Superintendent, Business Services, and Robert Iezza, Assistant Superintendent, Instructional Services. Other staff: Carol Boyan-Held, Director, Elementary Education and Dr. Jon Sand, Director, Curriculum and Assessment.

Dr. Connolly read the procedural announcements, the discussion items during Closed Session including the properties under negotiations, and welcomed everyone to the meeting.

### **Approval of the Agenda**

Mrs. Phelps moved to approve the Agenda with the following changes in IV. Action Items – Consent: correct the lettering from A-F, change B. Personnel Assignment Orders A. Certificated Employees to 9174 to 9179 and add Deputy Superintendent, Personnel Services to the staff list, and 2. Classified Employees to C-7263 to C-7291, add Assistant Superintendent, Business Services, seconded by Dr. Stephens. Motion carried 5-0.

### **Comments from the Superintendent**

Dr. Baarstad announced the change of format in College Information Night being held at Thousand Oaks High School on September 19. The entire event will be counselors and consultants running workshops for parents and students regarding college applications and other related subjects. Dr. Baarstad also announced the Walk for Healthy Schools on Saturday, September 29, beginning at 9:00 a.m. Please refer to the Conejo Schools Foundation website at [www.conejoschools.org](http://www.conejoschools.org) for more information.

### **Comments from the Public**

One speaker expressed concern about combination classes. One speaker discussed the California High School Proficiency Examination (CHSPE).

### **Comments from Individual Board Members**

The Board members mentioned their visits to the various back-to-school nights throughout the district.

## **ACTION ITEMS – GENERAL**

### **Board of Education**

#### **A. Resolution #12/13-05: To Support Proposition 30 and Proposition 38**

Mrs. Buckles moved to adopt Resolution #12/13-05 as submitted, seconded by Mrs. Phelps. One public speaker supported Proposition 30, and two supported Proposition 38. Dr. Stephens and Mrs. Buckles said that they would vote for both. Motion carried 5-0.

### **Personnel Services**

#### **B. Establishment of Classified Position**

Dr. Stephens moved to approve the establishment of classified assignments as specified, seconded by Mrs. Phelps. Motion carried 5-0.

#### **C. Approval of Contract with The California School Employees Association**

Mr. Dunn moved to approve the tentatively agreed upon Contract with CSEA for the period of July 1, 2012, through June 30, 2015, seconded by Mrs. Buckles. Several Board members thanked CSEA for their cooperation during difficult fiscal times. Motion carried 5-0.

### **Business Services**

#### **D. Approval to Elect Mandate Block Grant Funding for Fiscal Year 2012-2013**

Dr. Stephens moved to approve the Declaration of Need for Fully Qualified Educators 2012-2013, as attached, and authorize administrative staff to forward the declaration to the State of California Commission on Teacher Credentialing, seconded by Mrs. Phelps. Motion carried 5-0.

**E. 2010-2011 TOPASS Agreement Annual Report**

Mrs. Phelps moved to approve the Certification for Compliance with the requirements of the 2010-11 TOPASS Agreement, seconded by Dr. Stephens. Motion carried 5-0.

**F. 2012-2013 TOPASS Projects**

Mrs. Buckles moved to approve the attached list of facility improvement projects for the tributary schools, seconded by Mrs. Phelps. One public speaker questioned the presence of the Community Learning Center (CLC) on the list. Mrs. Bekeny provided background information on the TOPASS agreement, the reason behind the earlier transfer timeline for these funds and the current negotiations with the City of Thousand Oaks regarding the items on the list. Mr. Dunn expressed concern regarding the presence of the CLC on the list and asked the Board to consider holding these funds under the category of facilities maintenance. Mr. Dunn stated that construction of a new CLC should be funded by passage of a bond. Dr. Connolly stated that she did not believe that the placing of the CLC on the list would encumber the Board as none of the items listed can be spent without Board approval and a signed contract. Dr. Connolly also stated that with uncertainty over voter passage of propositions and the sale of district property still incomplete, the Board was making a good faith estimate of the use of these funds. Board members commended the negotiators who have worked with the City of Thousand Oaks. Motion carried 4-1 (Buckles, Connolly, Phelps, Stephens – yae; Dunn – nay).

**G. 2011-2012 Unaudited Actual Financial Report**

Mrs. Phelps moved to accept the 2011-2012 Unaudited Actual Financial Report as submitted, seconded by Mrs. Phelps. Mrs. Bekeny presented a report. Motion carried 5-0.

**ACTION ITEMS – CONSENT**

Mrs. Phelps moved to approve the consent agenda as amended, seconded by Dr. Stephens. Motion carried 5-0.

**A. Approval of Minutes (in Section B of the Agenda packet)**

1. Regular Meeting of September 4, 2012

**B. Personnel Assignment Orders:**

1. Certificated: #9174 – ~~9178~~ 9179 *as amended*  
*Deputy Superintendent, Personnel Services, Administrators, Teachers*
2. Classified: C-7263 to C-~~7290~~ 9291 *as amended*  
*Assistant Superintendent, Business Services, Child Nutrition Assistant I, Child Nutrition Delivery Drive, Child Nutrition Manager, Clerk Typist, Custodian, Early Care Teacher, Groundskeeper, Health Clerk, Language Assessment and Development Facilitator – Spanish, Paraprofessional/Bilingual-Spanish, Paraprofessional/RSP, Paraprofessional/Special Ed, Preschool Teacher-Bilingual, Site Computer Technician*
3. Exempt: E-11959 to E-12004  
*Athletic Coach, Campus Supervisor, Specialist, Student Helper*

**C. Overnight Trip Requests**

1. Newbury Park High School Journalism
2. Thousand Oaks High School Journalism/Yearbook
3. Westlake High School Yearbook

**D. Purchase Order Report #818****E. Resolution #12/13-06: 2012-2013 GANN Appropriation Limit****F. Notices of Completion**

- 1. Technology Upgrades – Various Sites – All Pro Communication
- 2. Water Main Repairs – Colina Middle School – RSC Construction

**INFORMATION ITEMS**

**Instructional Services**

- A. Resolution #12/13-07: Red Ribbon Week Proclamation

**Business Services**

- B. Request to Rename the Newbury Park High School Stadium Field. Four public speakers spoke in favor of the request.

**ADJOURNMENT**

Dr. Connolly adjourned the meeting at 7:38 p.m. The Board will reconvene on Tuesday, October 2, 2012, for Closed Session at 5:00 p.m., and 6:00 p.m. for Open Session-Regular Meeting at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

October 2, 2012

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Date

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Clerk

October 2, 2012

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Date

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Superintendent