

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

**October 6, 2015
MINUTES**

CALL TO ORDER – CLOSED SESSION

At 5:03 p.m. President Betsy Connolly announced that the Board would convene into Closed Session, and asked if there were any public speakers for the Closed Session agenda items; there were none. The Board convened into Closed Session at 5:04 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
 - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders

- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
 - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders

- C. Labor Negotiations, Pursuant to Government Code §54957.6
Agency Negotiator: Mark McLaughlin, Assistant Superintendent, Personnel Services
Employee Organizations:
 - Unified Association of Conejo Teachers (UACT)

The Closed Session ended at 5:20 p.m.

REGULAR SESSION

OPENING PROVISIONS

Call to Order and Roll Call: President Connolly called the meeting to order at 6:00 p.m. Present were Board members John Andersen, Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, and Pat Phelps. Administration: Dr. Ann Bonitatibus, Superintendent; Robert Iezza, Deputy Superintendent, Instructional Services; Dr. Jon Sand, Assistant Superintendent, Business Services; Mark McLaughlin, Assistant Superintendent, Personnel Services; Jeanne Valentine, Director, Elementary Education; James Garza, Director, Secondary Education; and Dr. Jennifer Boone, Director, Curriculum and Assessment, were also present.

Dr. Connolly welcomed everyone to the meeting and read the procedural announcements.

Approval of the Agenda

Mrs. Phelps moved to approve the agenda as written, seconded by Mrs. Buckles. Motion carried 5-0.

Reports from Student Reporters

Miranda Barraza, representing Newbury Park High School, Brooke Barker, Thousand Oaks High School, Brooke Katz, Westlake High School, Lauren Sutter, Century High School and Priscilla Villa, Conejo Valley High School, reported on the following activities on their campuses such as Homecoming games, dances, rallies and activities, Annual Club Days, Dancing with the Stars, ASB/ASG events, SAT Boot Camp, UC and college application workshops, motivational speakers, future Lancer Camp (TOHS), new classes options, Annual CVUSD Information Night & College Fair (TOHS), PSAT registrations, class elections, Annual Teacher Cook Day (TOHS), Red Ribbon Week, PSAT testing, Honor Roll Barbeque (WHS), parent Apex seminar (Century), Breast Cancer Awareness

activities, new bell schedules (CVHS), peer mentor and community service programs, band, choir and orchestra concerts, fundraisers, athletics and other activities.

Reports from Parent Support Organizations:

Cindy Goldberg, Executive Director, Conejo Schools Foundation, reported on a great and fast start to the school year and announced the Walk for Healthy Schools event on Saturday, October 17 at 9:30 a.m. at Conejo Creek Park North. Participants can register online at www.conejoschools.org. Ms. Goldberg mentioned that this event is a great way for schools to show their school pride to the community and raise funds for their sites, and suggested that everyone watch the fabulous Walk for Healthy Schools video featuring Dr. Bonitatibus. Ms. Goldberg reported that the Foundation will be announcing the winners of the Cash for Classrooms grants next month, and that more funds are available. Teachers can apply for a grant online at www.conejoschools.org.

Irene Pugh, President, Conejo Council PTA, reported that Sycamore Canyon School PTSA and Thousand Oaks High School PTSA were both awarded a 12th District PTA Garden Grant of \$500 each, and that 10 grants were awarded to applicants within Ventura County. Ms. Pugh announced that this year's Reflections Program theme is, "Let Your Imagination Fly." Conejo Council PTA members are busy collecting entrants for judging at the unit level, which will take place shortly after the deadline for students to submit their artwork on November 3. Ms. Pugh announced that the Reflections Gallery will take place on Tuesday, November 24, at 5:00 p.m. at the Thousand Oaks High School Performing Arts Center.

Susan Hanscom, Chair, District Advisory Council (DAC), reported their first meeting of this school year was held on September 8 and included great presentations from the Bond Oversight Committee and CARE (Curriculum Aligned Resources for Extended Learning). Ms. Hanscom thanked the Conejo Schools Foundation for their support with the CARE website, which will be housed on the Conejo Schools Foundation webpage. It was announced that Dr. Bonitatibus was introduced and warmly welcomed to DAC, and that DAC appreciated the information provided by Dr. Antonio Castro on SB 227 regarding the implementation of new immunization law. Ms. Hanscom thanked Dr. Sand and Mr. Fateh for providing an update on the Measure I Bond projects that took place over the summer, and for all the work completed. Dr. Boone also provided a good overview of the CAASPP (California Assessment of Student Performance and Progress) the day before the state released results, which was well-timed and very helpful. The next DAC meeting is scheduled on Tuesday, October 13, at 9:00 a.m.

Comments from the Public

There were no comments from the public.

Comments from the Superintendent

Dr. Bonitatibus thanked the student Board representatives for the great job on informing the Board about all the wonderful events taking place on their school campuses. Dr. Bonitatibus enjoyed attending some recent District events including Back to School nights and homecoming events and activities, and commented on the overwhelming participation of our community members and alumni who attended these events in support of the schools. Dr. Bonitatibus thanked the Counseling and Career Center staff at Thousand Oaks High School for hosting this year's College and Career Night. During this past week, CVUSD has released a new and improved website, showcasing a fresher look and universal design that is more responsive to mobile devices. Dr. Bonitatibus thanked Elan Menkin for his work on the new website, and asked the community to provide feedback on the new upgrade. Dr. Bonitatibus was excited to announce that Earths Magnet School was named by the National Wildlife Fund as one of the Top 10 Eco-Schools in the Nation for serving as a model of environmental education using nature and hands-on experiential opportunities for academic achievement. Dr. Bonitatibus thanked the Thousand Oaks Acorn and reporters Becca Whitnall and Kyle Jorrey for their recent article and tribute to all our school principals, who serve as our school and community leaders. Dr. Bonitatibus discussed the launch of her entry plan, Greenprint for Learning, and advised that four open community meetings have been scheduled for community members to provide feedback and participate. The dates and times are available on the CVUSD website, and a

press release is forthcoming. Dr. Bonitatibus announced that her favorite learner moment took place during Back to School Night at Thousand Oaks High School while visiting Dr. Nikki Malhotra's science class. She was surprised to see students working in the lab during the event, and found out that they were there on their own accord doing their lab work! The students discussed their difficulty finding science mentors in the community, and Dr. Bonitatibus urged the community to assist our students as mentors to offer them the benefit of real world experience.

Comments from Individual Board Members

Mrs. Buckles commented that she had the opportunity to attend the College and Career Night at Thousand Oaks High School and enjoyed the chance to reconnect with the counselors and find out what information the parents are receiving at this event. She also attended the Phi Delta Kappa Superintendents' Forum at California Lutheran University with Dr. Connolly and Mrs. Phelps, and found it to be a very interesting forum.

Dr. Connolly reported that she attended the Sounds of the Conejo and Back to School Night at Thousand Oaks High School, and enjoyed visiting and interacting with the students and staff. Dr. Connolly stated that she loved hearing from the student Board representatives about the new courses that are being offered and is proud that we offer teachers the opportunity to pilot new course options. Dr. Connolly attended the Wellness Committee and reported that the Committee discussed a general refocusing of Wellness topics, child nutrition, physical activities outside of physical education, social and emotional health, and the changing vaccination laws and how they affect the school sites. She encouraged the public to attend the Wellness Committee meetings. Dr. Connolly stated that she was horrified at the recent violence at Umpqua Community College in Oregon, and wanted to ensure the community that the District has addressed this issue by using bond money to implement classroom safety measures so that parents and staff feel safe on campus.

Mr. Dunn named Chris Mintz an American hero, after being shot seven times at Umpqua Community College. His efforts kept the gunman from getting into a classroom to injure more people. Mr. Dunn stated that he is very proud of Mr. Mintz and that he is an example for all young men to follow.

ACTION ITEMS – GENERAL

Board of Education

A. Adjust Board Meeting Dates for December 2015

Mr. Dunn moved to adjust the Board meeting schedule for December 2015 as such: December 1 will remain, December 15 will be changed to December 8, seconded by Mrs. Buckles. Motion carried 5-0.

Personnel Services

B. Resolution #14/15-06: “Week of the School Administrator” October 11-17, 2015

Mrs. Phelps moved to adopt the attached proclamation declaring October 11-17, 2015, as the “Week of the School Administrator,” seconded by Mrs. Buckles. Motion carried 5-0. Mrs. Buckles and Dr. Connolly commented that this proclamation was well deserved.

C. Approval of an Agreement with Loma Linda University for a Graduate Student Program

Mrs. Buckles moved to approve the agreement for the Loma Linda University Graduate Student Speech and Language Pathology Program, seconded by Mrs. Phelps. Motion carried 5-0.

Instructional Services

D. Approval of Amendments to Board Policy & Administrative Regulation 6141.5 – Advanced Placement

Mr. Andersen moved to approve amended Board Policy 6141.5 and deletion of Administrative Regulation 6141.5 – Advanced Placement, as submitted, seconded by Mrs. Phelps. Motion carried 5-0.

ACTION ITEMS – CONSENT

Mrs. Phelps moved to approve the consent agenda as written, seconded by Mrs. Buckles. Motion carried 5-0.

A. Approval of Minutes (in Section B of the full Agenda)

1. Regular Meeting of September 15, 2015

B. Personnel Assignment Orders:

1. Certificated Employees: #0021 to #0030
Exempt Specialists, Teachers
2. Classified Employees: C-9400 to C-9429
Child Care Assistant, Child Nutrition Assistant I, Clerk, Custodian, Library Technician, Paraprofessional/Bilingual-Spanish, Paraprofessional/Special Ed, Payroll Clerk, Senior Clerk Typist, School Outreach Assistant
3. Exempt Employees: E-14887 to E-14959
Campus Supervisor, Coaches, Specialist

C. Contracts for Nonpublic School Placement for Handicapped Students

1. #04-15/16
2. #16-15/16
3. #17-15/16

D. Purchase Order Report #886

E. Disposal of Surplus and Obsolete Equipment

F. Notices of Completion

1. Madroña Elementary School: Campus Security – Fence Factory
2. Various Sites: SBAC Labs – Scott & Sons Electric
3. Various Sites: Asphalt Paving – Mission Paving and Sealing, Inc.
4. Newbury Park High School: “F” Wing Renovations – Reliable Floor Covering, Inc.
5. Colina Middle School: Flooring – Reliable Floor Covering, Inc.
6. Westlake High School: Interior Gym Bleacher Repairs – Tomark Sports, Inc.

INFORMATION ITEMS

Board of Education

A. Revisions to Board Bylaw 9100: Organization

Mr. Andersen asked if this policy came forward because it was time for review or for another reason. Dr. Bonitatibus stated that this revision came from Gamut and includes some updates to language and some decision making in terms of types of options and length of time for Board members to serve. Mr. Andersen

stated that this policy implied that there were two choices: 1) a rotation of officers; or 2) an ongoing election of officers, and asked if anyone had a sense of which option was the most popular with the boards around the county and state. Dr. Connolly commented that in her experience in Ventura County and due to district size, most boards have a president, vice president and a clerk, rather than just a president and a clerk. Smaller districts throughout the state only have three member boards based on their size, with no vice president position. Dr. Connolly asked if any other Board members knew the answer to how other boards elect their members. No answers were given, and Dr. Connolly stated that she was aware that some boards in Ventura County choose their spokesperson, rather than elect on a rotational basis. Mrs. Phelps stated that she did not recall hearing that other boards use the rotation process, and that some boards don't rotate their officers as often. Mr. Andersen stated that he was interested in the rotational process, but that the process would need to be clarified better in the Board Bylaws. Dr. Connolly offered to collect information at next Ventura County Schools Boards Association meeting on rotation versus election, and Mrs. Buckles offered to email the members of the PTA Board of Managers for their input. It was agreed that this item would return for Information at the next scheduled meeting. Mr. Dunn asked how the Superintendent serving as the Secretary to the Board would change how the Board does business. Dr. Connolly stated that the Board has always used the Superintendent as the Secretary to the Board, and that the California School Boards Association is recommending that all boards have their Superintendent act in that capacity. Mr. Dunn asked what the Secretary does, and Dr. Connolly answered that the Secretary is responsible for acting on behalf of the Board as directed in relation to Board agenda items and correspondence. Mrs. Phelps added that the Secretary is responsible for maintaining the minutes, making sure motions are recorded correctly and having the agendas prepared correctly. Dr. Connolly asked the Board to look at option 2 on page 40, and recommended that "one" be inserted as the maximum amount of consecutive years that a Board member can serve in the same office. Dr. Bonitatibus commented that the current Board Bylaw states that a Board member can serve for 2 consecutive years in the same office.

Personnel Services

- B. Authorization to Open the 2015-2016 Proposal for Reopener Collective Bargaining Negotiations Between the Conejo Valley Unified School District and the Unified Association of Conejo Teachers (UACT). There was no discussion.

Instructional Services

- C. Resolution #15/16-03: Pupil Textbook and Instructional Materials. There was no discussion.
- D. Resolution #15/16-05: Red Ribbon Week Proclamation. There was no discussion.
- E. Approval of Replacement for Administrative Regulation 5141.3 – Health Examinations. There was no discussion.
- F. Approval of Amendments to Administrative Regulation 6145.2 – Athletic Competition. Board members had several questions that Mr. Iezza answered regarding AB1266, the purpose of the changes in the new law and what our District is required to publicly report based on changes in the law and Title IX compliance. Mr. Iezza clarified that we are now required by law to post data at the end of each school year regarding the participation rates of males and females and other important data to show equitable participation rates and opportunities for women in sports. There was discussion about the District's history involving students requesting to play on sports teams that are opposite of their gender birth assignment. Mr. Iezza commented that we have historically had females play on our football teams, but was not aware of boys requesting to play on girls' teams. Mr. Dunn questioned the addition of the terms "gender identity" and "gender expression" to this policy, the California Code of Regulations, and to several portions of the California Education Code, and asked if it was mandatory for the Board to approve this policy based on Title IX compliance. Mr. Iezza responded that we need to stay on the right side of the law in terms of Title IX by

honoring all of the protected classes, as recommended by the California School Boards Association and as expected by the federal government. Board members questioned what would happen if the Board did not approve the policy; Dr. Bonitatibus stated that the District could be sued if it does not include and abide by the language that is part of the law.

Business Services

- G. Approval of Revision to Board Policy 3312: Contracts. Mr. Andersen asked how we are enforcing the language on page 61 that refers to the sale of foods or beverages that do not meet applicable nutritional standards. Dr. Sand stated that each school site has coordinated their events with Ms. Curwood, the Director of Child Nutrition, and that they continue to monitor sales and ensure compliance. Mrs. Buckles asked if our District participates in the National School Lunch or Breakfast Program. Dr. Sand confirmed that we do provide meals for our students and comply with the respective programs. Dr. Connolly asked to remove the language on page 61 in the note that refers to schools that do not participate in the National School Lunch or Breakfast Programs, since it does not apply to the District. Dr. Sand will have that language removed from the version that is submitted for approval at the next Board meeting.
- H. Approval of Administrative Regulation 3514.2: Integrated Pest Management. Dr. Sand stated that the protocols in this regulation are in place and that the District is in full compliance. The Board questioned whether the District uses pesticides, such as Roundup, and rat poisons. Dr. Sand confirmed that we do not use Roundup where the kids are, and that we always practice pest control using the least harmful or toxic pesticides. This regulation also recommends that we modify or eliminate habits that would bring about rodents. Mr. Dunn asked if we live trap; Dr. Sand replied no.

ADJOURNMENT

Dr. Connolly adjourned the Open Session at 7:25 p.m. The Board will reconvene on **Tuesday, October 20, 2015, 5:00 p.m. Closed Session, and 6:00 p.m. Open Session** at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks. Note: a Board Retreat (special session) to discuss goals for the superintendent will be held on **Tuesday, October 13, 2015, from 9:00 a.m. – 4:30 p.m.** at the Corwin building located on 2560 Teller Road, Thousand Oaks.

October 20, 2015

Date

Clerk

October 20, 2015

Date

Superintendent