

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

**October 16, 2012**

**MINUTES**

**CALL TO ORDER – CLOSED SESSION**

At 4:30 p.m. President Betsy Connolly announced that the Board would convene into Closed Session, and asked if there were any public speakers for the Closed Session agenda items; there were none. The following items were discussed in Closed Session:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
  
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
  
- C. Labor Negotiations, Pursuant to Government Code §54957.6  
Agency Negotiator: Timothy Carpenter, Assistant Superintendent, Personnel Services  
Employee Organizations:
  - Unified Association of Conejo Teachers (UACT)
  - California School Employees Association (CSEA)
  - Conejo Valley Pupil Personnel Association (CVPPA)
  
- D. Consideration of Student Discipline – Expulsion or Suspension, *Pursuant to Education Code §48900, et seq.*
  
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, *Pursuant to Education Code §35146*
  
- F. Pending Litigation, *Pursuant to Government Code §54957.1(a)(3)*
  
- G. Conference with Real Property Negotiators, *Pursuant to Government Code §54956.8*  
Property negotiators for CVUSD are Dr. Joel Kirschenstein, Sage Institute, and Dr. Jeffrey Baarstad, Superintendent

The following properties will be discussed regarding price and terms of payment:

- 310 Kelley Road
- 2498 Conejo Center Drive

The Closed Session ended at 5:09 p.m. There were no announcements from Closed Session.

**DISCUSSION SESSION REGARDING THE 2013-2014 SCHOOL CALENDAR**

Dr. Connolly called the Discussion Session to order at 5:12 p.m. Mr. Tim Carpenter, Deputy Superintendent, Personnel Services, presented information to the Board about the many determining factors that are considered when developing the school year calendar, such as national and board holidays, the time frame around spring and winter breaks, testing dates (most are set by the State), calendars of surrounding districts, utility costs to start earlier, making sure that the school year start date and end date, including graduations and promotions, do not conflict with other events locally. Members

from the audience were invited to offer their suggestions and concerns. Dr. Connolly acknowledged that there are many different needs to meet and that the task of developing the school year calendar is challenging, and stated the Board's appreciation to all those involved. Dr. Baarstad stated that parents and staff appreciate early notice and consistency regarding the school year calendar. The Discussion Session ended at 6:06 p.m.

## **REGULAR SESSION**

### **OPENING PROVISIONS**

Call to Order and Roll Call: President Connolly called the meeting to order at 6:12 p.m. Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Administration: Dr. Jeffrey L. Baarstad, Superintendent, Tim Carpenter, Deputy Superintendent, Personnel Services, Linda Bekeny, Assistant Superintendent, Business Services, and Robert Iezza, Assistant Superintendent, Instructional Services. Other staff: Dr. Jeff Davis, Director, Secondary Education, Carol Boyan-Held, Director, Elementary Education and Dr. Jon Sand, Director, Curriculum and Assessment.

Dr. Connolly read the procedural announcements, the discussion items during Closed Session including the properties under negotiations, and welcomed everyone to the meeting.

### **Approval of the Agenda**

Mrs. Phelps moved to approve the Agenda, seconded by Dr. Stephens. Motion carried 5-0.

### **Comments from the Superintendent**

Dr. Baarstad talked about attending Thousand Oaks High School's 50<sup>th</sup> Year Celebration, beginning with the Homecoming game on Friday evening with alumni marching in the parade, followed by several family events the following Saturday. Dr. Baarstad thanked the Conejo Council PTA for hosting a Board candidate forum on October 15. All three candidates were in attendance. Dr. Baarstad ended with an announcement of the event naming the Newbury Park High School football field the George Hurley Field, honoring retired coach and teacher, George Hurley. The event will occur prior to the football game October 19.

### **Comments from the Public**

There were no comments from the public.

### **Comments from Individual Board Members**

Mrs. Buckles discussed attending The Sounds of The Conejo band event and football games. Mrs. Buckles mentioned a website, [www.donorschoose.com](http://www.donorschoose.com), which allows individuals to donate to individual classrooms. She encouraged teachers to sign on to the website so that individuals may contribute to their classrooms. Dr. Connolly commended the committee that worked on the Thousand Oaks High School's 50<sup>th</sup> Anniversary event.

## **ACTION ITEMS – GENERAL**

### **Superintendent**

#### **A. Revision of Board Bylaws 9321: Closed Session Purposes and Agendas**

Mrs. Buckles moved to approve the revisions to BB9321 – Closed Session Purposes and Agendas, seconded by Mrs. Phelps. Motion carried 5-0.

### **Instructional Services**

#### **B. PUBLIC HEARING and Approval of Resolution #12/13-03: Pupil Textbooks and Instructional Materials**

Dr. Connolly opened the Public Hearing at 6:23 p.m. There were no public speakers. Dr. Connolly closed the Public Hearing at 6:25 p.m.

Mrs. Phelps moved to adopt the attached resolution as submitted, seconded by Dr. Stephens. Motion carried 5-0.

**C. Resolution #12/13-04: K-3 Class Size Reduction Program (SB-1777) Resolution and Application**

Dr. Stephens moved to approve the attached resolution related to class size reduction, and approve the submission of the application for class size reduction funding, seconded by Mrs. Phelps. Motion carried 5-0.

**Business Services**

**D. Approval of Administrative Regulation 3550: Food Service/Child Nutrition Program**

Mr. Dunn moved to approve Administrative Regulation 3550 – Food Service/Child Nutrition Program, seconded by Dr. Stephens. Motion carried 5-0.

**E. Resolution #12/13-10: Authorize the Issuance of Conejo Valley Unified School District 2012 General Obligation Refunding Bonds**

Mrs. Buckles moved to approve Resolution #12/13-10 using the Savings in Targeted Years option, seconded by Dr. Stephens. Dr. Baarstad reminded the Board about the presentation at the October 2 Board meeting from Tim Carty, representative from Piper Jaffray, bond underwriter, regarding refinancing the remainder of the Measure R bonds at today's much lower interest rates, saving the tax payers around \$1.5 million. The Board asked staff to return with documents relating to the refinancing. Bond council, David Casnocha, was available to answer questions from the Board, confirming that the refunding of the bonds will save the taxpayers money and that the maturity of the bonds will not be extended. Motion carried 5-0.

**ACTION ITEMS – CONSENT**

Mrs. Phelps moved to approve the consent agenda, seconded by Dr. Stephens. Motion carried 5-0.

A. Approval of Minutes (in Section B of the Agenda packet)

1. Regular Meeting of October 2, 2012

B. Personnel Assignment Orders:

1. Certificated: #9188 - #9196  
*Counselors, Exempt/Specialists, Teachers*
2. Classified: C-7319 to C-7337  
*Child Nutrition Assistant I, Child Nutrition Assistant – Satellite, Child Nutrition Manager, Clerk Typist, College and Career Guidance Specialist, Early Care Assistant Teacher, Groundskeeper, Intermediate Clerk Typist, Paraprofessional/Special Ed, Payroll Clerk, School Office Manager*
3. Exempt: E-12130 to E-12185  
*Athletic Coach, Campus Supervisor, Specialist, Student Helper*

C. Stipulated Agreements

1. Conejo Valley High School #1-12/13A
2. Thousand Oaks High School #2-12/13A

D. Overnight Trip Requests

3. Newbury Park High School Wrestling
4. Thousand Oaks High School Boys Varsity Basketball Team
5. Westlake High School Future Business Leaders of America
6. Westlake High School Jazz Band Ensemble

- 7. Westlake High School Jazz Band Ensemble
- E. Parent Support/Booster Organization Reauthorization: Newbury Park High School Wrestling Booster Club
- F. Purchase Order Report #820

**INFORMATION ITEMS**

**Instructional Services**

- A. Revision of Board Policy/Administration Regulation 5112.3: Student Leave of Absence. Mrs. Buckles inquired whether we have many students who take leave of absence for travel. Mr. Iezza stated there are not many. There was no further discussion.
- B. Revision of Administrative Regulation 5117: Interdistrict Attendance. There was no discussion.
- C. Approval of 2013 Summer School/Extended Year Programs. There was no discussion.
- D. Approval of Community Advisory Committee Representative. Mrs. Buckles commended and thanked Mrs. Christi Marquez, Parent, for her active volunteerism for years.

**ADJOURNMENT**

Dr. Connolly adjourned the meeting at 7:40 p.m. The Board will reconvene on Tuesday, November 6, 2012, for **Closed Session at 4:30 p.m., and 5:00 p.m. for Open Session-Regular Meeting** at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

November 6, 2012

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Date

\_\_\_\_\_  
Clerk

November 6, 2012

\_\_\_\_\_  
Date

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Superintendent