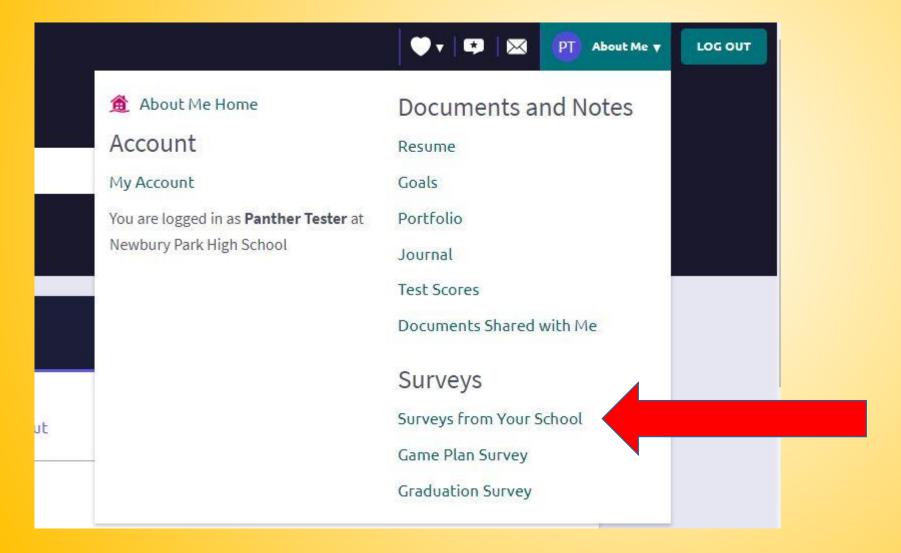
Letters of Recommendation

- Some Colleges require a letter of recommendation from either a counselor or a teacher (or teachers) or BOTH. Some colleges also will review letters of recommendation from "other recommenders." Other colleges do NOT require or accept letters of recommendation.
- It is up to YOU to determine if a college requires a letter of recommendation.
 Colleges will clearly state on their website/in their application if a letter of recommendation is required (and from whom).
- IF a letter of recommendation is required from either/both a counselor/teacher at NPHS, please complete the following steps!

 Make SURE you have watched <u>THIS VIDEO</u> and that you have added all the colleges to which you intend to apply to Naviance (Colleges I am Applying To). Your recommenders will be cross-referring to make sure your colleges are added and that they do in fact require a letter of recommendation (note that for general admission UCs and CSUs do NOT want letters of recommendation from counselors or teachers).

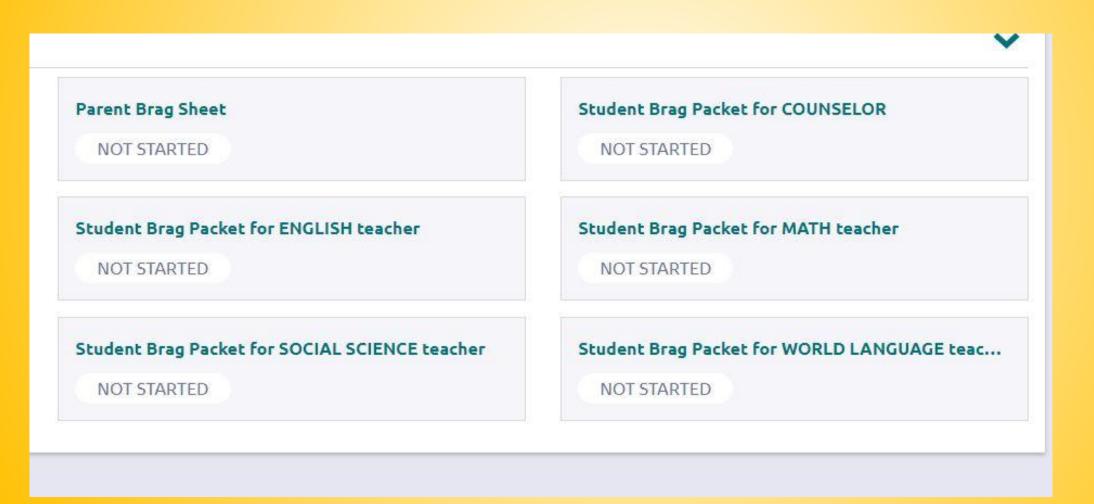
Find a recommender who you believe is best suited to write your letter
of recommendation and ask him or her if he or she is willing to do so
(preferably in person). Make sure you ask for any letter of
recommendation you seek BEFORE November 5th!

 After you find your recommender, complete the "Brag Survey" in Naviance by doing the following:



Log in to your Naviance account and navigate to the "About Me" tab...then click "Surveys from Your School."

Click the appropriate survey. Note that parents are also able to complete a survey either in your account (or theirs) if they would like to provide any information about you.



Pay CLOSE attention to the warning message that clearly indicates the need to SAVE YOUR ANSWERS prior to one hour. It is HIGHLY recommended that you simply complete your responses in a Google Doc and that you then cut and paste them into the Brag Survey so you don't risk losing any data.

Stu

ag Packet for COUNSELOR

A Note: Please save your answers often if you need longer than one hour to complete this form. You will be logged out of the survey after one hour if you have not changed the page.

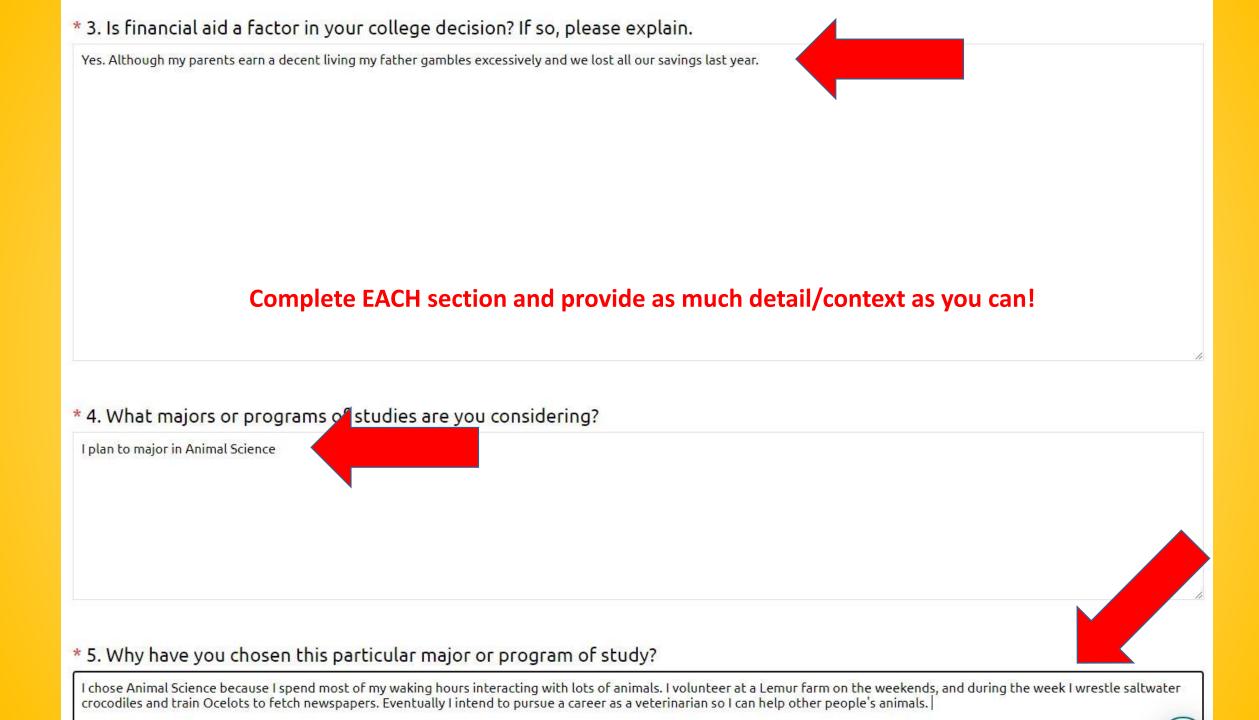
Please read each question carefully and respond accordingly. Remember that the information that you provide will give your recommender(s) the opportunity to write you a glowing letter...so give us something to work with! . PLEASE BE SURE TO CLICK THE UPDATE BUTTON AT THE BOTTOM OF THE SURVEY EVERY 30 MINUTES OR YOU WILL LOSE YOUR DATA!

Please read each question carefully and respond accordingly. Remember that the information that you provide will give your recommender(s) the opportunity to write you a glowing letter...so give us something to work with! . PLEASE BE SURE TO CLICK THE UPDATE BUTTON AT THE BOTTOM OF THE SURVEY EVERY 30 MINUTES OR YOU WILL LOSE YOUR DATA!



* 2. List your parent or guardian(s) occupation(s).





After you have completed the Brag Survey for your recommender, you have a few more steps:

- 1. Let your recommender know you have finished the Brag Survey
- 2. Invite your recommender via the link/process provided on your college application/system. Without a link, the recommender will not be able to upload/attach/send your letter or any other supporting information to the college. If asked, WAIVE YOUR RIGHTS of access to the letter(s) of recommendation. Here is WHY.

If you did everything correctly, your recommender(s) will be able to write your letter and send it on your behalf electronically directly to your intended college(s).