



Aspen PFA Meeting Agenda- February 7th, 2023 @7pm in the MPR

ATTENDEES

Brianna Allen, Samantha Birg, Dr. Craven, Kiley Duncan, Alison Friedman, Susan Fujimoto, Sheridan Kahn, Lindsay Leibin, Mandy Liston, Denise Lucarelli, Torrie Marsh, Andie Massi, Robyn Moshier, Colette Noblitt, Jasmine Nottingham, MM Ranola-Wu, Kamila Schmirlerova, Stephanie Schramm, Kira Wagner, Lanette Worthington

Meeting called at 7:06pm

WELCOME

Approval of January Meeting Minutes

Colette motions to approve minutes

Lindsay seconds minutes

PRESIDENTS' MESSAGE – Denise Lucarelli & Alison Friedman

*Have a lot going on! Taking a picture for February Trex Challenge – we could end up with \$5K. It's engaging to our community to see us coming together and ours is the only school doing it in the district. There were 4 school board members in the photo with the kids and Cindy Goldberg wants info to share with other schools last year.

*No restaurant night for February.

*Big thank you and bow down to teachers for McDonald's night. It was a successful night and a nice community building event. And we also earned a lot of money.

*Thank you to everyone who showed up to Pancake with Parents breakfast – our 5th graders KILLED it with fundraising!

*Huge, gigantic thank you to Lanette and Mandy for all their work on Roadrunner Run & committee. Everyone has worked so hard.

*Huge thank you to MM and Lindsay for the yearbook cover.

*Denise, Alison, and Dr. Craven went to a meeting with principals from all over the district and members of the PTA councils (technically we are not a PTA, but we are PFA and do the same things – we just don't have to give any money away). There was a round table from all the school's principals, the PTA, and the PFA – talking about how we support students with social/emotional learning. Biggest takeaway is that we are already doing all the things we talked about. Always room to improve, but we are an awesome leadership group, so I want to say thank you!

PRINCIPAL'S MESSAGE – Dr. Craven

*Thanks for the restaurant night – I got good feedback from teachers and families!

*Big thank you to Roadrunner Run committee – teachers wanted me to echo that the work doesn't go unnoticed. Lots of work behind the scenes and the kids loved it... the Backpack

Buddies are great – kids want to trade. For comparison, my daughter’s school is doing one and we’ve gotten no info on it. So, the engagement here is great!

* Field trip funds – 1st-3rd grade going on a fieldtrip next week. It will be weird to have half the school gone – I may have to go. 😊 The only barrier to these trips are buses, so thank you for raising the money to make it work.

* Recently had an Eagle Scout who was doing his final project who came to me. We were having issues with kids remembering rules on the playgrounds. We thought they needed visual reminders to rules of games so he created sandwich boards – one side was a chalk board and the other was plexiglass and we are getting posters so we can post the rules out publicly. There are 6 of them so we will put 2 in each playground. He raised about \$1600, but it only took about \$1000 to build, and the last \$600 went to the school for playground equipment. So, so great! Getting new equipment from this – this is something very special. Our current director of communication’s daughter’s boyfriend is the connection.

* California Distinguished School – Mrs. Byington and Dr. Craven are going to dinner at Disneyland on Thursday and a presentation is upcoming. We don’t have the date for that yet.

* National School Counselor week – Ms. Berry- staff put something together for her Friday

* 5th grade students – Redwood counselors are coming here Thursday and they can answer all questions. Good step to talk about the transition!

* LPAC testing – where we test English Language proficiency.

* May 13th – State testing for 5th graders. We have 98% participation.

* We are a Unified Champion School – grant in a program, facilitated through special Olympics. 22% of students have disability and they all access PE together – school wide program for \$30K towards replicating some Olympic events. We are one of the only elementary schools that has this.

*The 22-year-old (Zack) who passed away recently – his “Celebration of Life” is on Monday. His mom was a past PFA president, and he was an Aspen kid. The Celebration will be held at the Native American Cultural Center on 2/13 at 10am. Mrs. Byington is in contact with the mom so we can connect with her on what we can send – and the mom had wanted to see if we could put up a plaque.

TEACHER’S MESSAGE – Mrs. Birg

*Thank you for the Run! It has not gone unnoticed. I know you’ve had a good time doing it.

*Yearbook pictures – when are they due? (Need them ASAP per MM). Mrs. Birg needs to send you a lot of pictures. Can do AIRDROP! Drop dead time for Yearbook is April 24th. But MM still needs photos ASAP because it will take a long time. She reached out to teachers to get more photos. AspensYearbook@gmail.com is where you send photos.

TREASURER’S REPORT – Colette Noblitt

Aspen PFA

January 2023 PL Summary

Beginning Balance January 1, 2023: **\$53,634.40**

Income:

1. Received a one time membership direct donation of \$1,000
2. Box Tops brought in \$229.50
3. Farm Fresh to You gave \$31.49 in January
4. Ralphs Rewards brought in \$342.08
5. Roadrunner Run Sponsorships and Sign Kit Purchases generated \$4,750 in January; MUCH MORE to come in Feb (\$325 from Venmo to be deposited in February)
6. We received the check for Red Apple Fundraiser (\$1,742.80) and McDonalds fundraiser (\$1,500) for \$3,242.80 for Restaurant Nights!
7. Pancakes with Parents brought in \$847 in cash/checks; additional \$605 to be deposited via Venmo (in Feb report)
8. Bank Fee Credit to our account of \$40

Total Income in January = \$10,482.87 (\$1,000 + \$229.50 + \$31.49 + \$342.08 + \$4750 + \$3,242.80 + \$847 + \$40)

Expenses:

1. Charged \$40 in Bank Fees; charges were reversed for a net \$0
2. Purchased a Hippy Costume for Dr. Craven and ordered a balloon arch for upcoming Roadrunner Run: \$427.16

Total Expenses in January = \$467.16 (\$40+\$427.16)

Net Gain = \$10,015.71

Net Gain YTD = \$22,472.36

Ending Balance January 31, 2023 = \$63,650.11 (\$53,634.40 + \$10,015.71)

PFA BOARD & COMMITTEE REPORTS/OLD BUSINESS

- Assemblies - Jasmine Nottingham. Shakespeare might not happen at all now. Haven't heard anything in the last couple weeks. Not enough schools signed up. Program director thought they could do the classroom workshop piece, and Mrs. Byington reached out but hadn't heard back. Rockets and Robots coming on 3/23. We might just not be able to book another assembly which is fine. We did allocate some money to the teacher field trip fund too.
- Stephanie Schramm -eScrip. Box Tops at 273.60 – new goal is \$400. School Cents, 12/31 we were in 5th place. Spent six hours entering receipts so who knows where we are now. \$342 at Ralphs. Amazon Smile issue is resolved so keep it for now before it ends on 2/20. Will be paid in May for all the outstanding funds.

- Ways & Means - Torrie and Karina. McDonalds was cool, standing room only! February nothing – March and April are Chipotle and Panda Express. May possibly is 3 Amigos. In June we have the Bundt Cake so we might do something different. The Stand and 3 Amigos both donated for Roadrunner Run – The Stand we'd love to work with again. There's a family here that is good friends with the Ubba Tubba Acai bowl place and they are dying to do some sort of thing with us – they asked if they could. She might be willing to run it for a week or something – little more flexible. Melissa Barbosa is the mom and has a second grader and the owner is her friend. Rise is happy to donate food to the run, etc. The owner has come to the office before. They are only open until 2pm but maybe a breakfast or sweet treat thing. And the McDonalds guy gave us a ton of gift certificates and they are spread out amongst other upcoming events.
- RoadRunner Run (2/10) - Lanette Worthington and Mandy Liston. It's going and it's almost done! \$37K raised so far! Hoping to make it to \$40K. Selling signs outside tomorrow. 7am everyone is arriving at school to prep – do you need the gate open? Trying to do track at 2pm on the Thursday. Sprinklers will be off!
- Family Reading Night (3/3) - Kamila Schmirlerova. Don't have the theme yet but it's coming. Book exchange will also be part of it – so everyone should bring 1-3 books. Don't Marie Kando your bookshelves – only 3 books. And child appropriate. Extra books will be donated to the Children's Library. Looking for cookies and milk for the evening. New popcorn machine that we need a volunteer for because Kamila doesn't have time! We also need volunteers for set-up and clean-up. Taylor's stand will be set up with sensory boxes. She's a TK mom who used to be a teacher in Agoura. She is now a mom with a business called Stories and Sensories – boxes that have to do with literature with sensory toys. They basically bring a book to life. She wants to sell them and will give us a kick back for us. Alison has 3 readers (one is Dr. Craven) – it's like last year. We have Danny Jordan, reading his 2nd book about kids with differences being superheroes. This year he has a second book about a girl with dyslexia. Michael Rosenblum will be reading as well – this is his sixth year in a row reading.
- Women in History - Alison Friedman. Currently happening/in production. Girls come in at lunchtime to practice script and learn public speaking skills – there's also been a lot of great discussions about how amazing the women they are talking about are. They are meeting on a weekly basis, talking about acting, costumes, etc. And mapping out how to present the women they are portraying to the classrooms. There are 14 girls that volunteered for 6 women – that's amazing! They will be really prepared, and they really want to do it and it's a lot of work! We still need to figure out which week we are doing this!
- Teacher Appreciation Week - Jackie Wellen (not in attendance). First week of May.
- Sock Hop (3/24) - Sheridan Kahn. It will be fun! D'Amores instead for food because we ran into issues with pizza last year. The rest of the budget goes towards balloons, a photo booth, and a dance instructor. We now must pay for the photo booth because it's no longer in our contract (Cornerstone) so something to think about for next year's budget. Last year we also charged for dessert and did well. We should break even then. It will run from 5-7:30pm. Lisa Hudson is the dance teacher who is also a teacher at Earths.

- Science Fair (4/19)- Jasmine Nottingham. Info packets going out in the next couple weeks. Proposals are due at the beginning of March. Going to have CLU Science Department back with all their hands-on experiences. The Robotics team at La Reina can't come so maybe TO High will bring theirs. Hands on STEM Exploring Stations for kids to play with. 2 different stations where we sell something. 1) Excavation eggs and 2) Make your own Mad Scientist party punch. Jasmine asked teachers about Maker's Space portable cart for teachers at the school – all teachers were excited except one. The sales money would go towards the Maker's Space cart. Possibly with money from Amgen. All kids will get a participation ribbon and a certificate of achievement. But we still want to recognize any student that goes above and beyond as a judge. The event goes from 5-7pm. Cal Lutheran students can be judges too. Ribbons highlighting "extra special" work. Middle school students and parents to sell things and monitor stations. Put clean-up for kids on Sign-Up Genius.

NEW BUSINESS

Non-Voting Items

Voting Items

- **Large Donation Vote-** Colette, Denise, & Alison. \$10k donation that needs to be spent – talked last meeting about ways to spend it. First thing we did, we bought movie night equipment (screen, audio, popcorn machine). Talked about giving teachers money – like an allocation to the teachers per student. We also wanted to spruce up the lounge so \$1K will go towards that first. We want to make our teachers happy. \$250 will go to the art program. PE and Dance do not need the equipment or budget, but art needs money. Once we split up the rest of the budget, the lowest amount any teacher would get is \$235 depending on the number students in their class. \$7250 divided by the number of students on campus equals \$23.54 per student in each class. Every teacher will get that. Ideally Amazon or Target gift cards so they aren't locked into a date or any parameters of what they buy. Mrs. Birg also suggested Lakeshore. Don't do VISA. For the lounge, they can use nicer decorations and storage units, etc. Easy things. Much discussion about how to spend the money.
- Suggestion of \$350 a teacher as a flat rate for all 17 teachers and art, \$2200 to spend elsewhere. Add in Karen Van Voy, the speech pathologist and Donna Manley -resource specialist. "Oprah-type-give-away event" at staff meeting on 2/21.
- Colette proposes that the 20 teachers get \$350 apiece and \$1500 goes towards the lounge.
- Susan seconds.
- Vote passes with no opposition.
- **Family Reading Night Budget Increase/Books for Classrooms-** Alison & Denise. Currently the budget is \$20. Alison is proposing to increase the budget. Danny Jordan the author – originally Dr. Craven and Alison wanted him to come out for the inclusion assembly, but it was expensive to get him. Alison asked him about Family Reading Night, but part of him agreeing is that he would like every teacher's classroom to have his book. Seems like a reasonable request because he's getting inclusion in classrooms and life. The extra cost is

\$15/book. We could purchase that through PFA and if not, the Friedman family will cover the cost. It would be \$255 for the 17 classrooms and add one for library which would bring us to \$270. Then we can add in how much more money we might need. Proposing \$500 as a total budget.

- Alison Makes motion
- Robyn seconds
- Vote passes with no opposition.

Any Other Business (AOB)

Need to send out 5th grade dedication requests within the next two weeks.

Meeting called at 8:45pm

Next meeting – March 14th at 7pm in the MPR