



Aspen PFA Meeting Agenda- April 4<sup>th</sup>, 2023 @7pm in the MPR

### **ATTENDEES**

Samantha Birg, Shane Craven, Kiley Duncan, Alison Friedman, Lindsay Leibin, Mandy Liston, Denise Lucarelli, Torrie Marsh, Jasmine Nottingham, Colette Noblitt, Joy Quick, MM Ranola-Wu, Kamila Schmirlerova, Stephanie Schramm, Kira Wagner

Call to order 7:10pm

### **WELCOME**

Approval of March Meeting Minutes

Mandy made a motion to approve  
Lindsay seconded

### **PRESIDENTS' MESSAGE** – Denise Lucarelli & Alison Friedman

- Fan Mail! Thank you note from Mrs. Birg! And one from the speech pathologist (Karen Van Voy) And one from Mrs. Byington & Christy Button, too!
- Reminder to let us know if you left something in our box
- Thank you for all the diapers and wipes – went a long way!
- Teacher's lounge update: Karina's goal is to have it done by end of April/first week of May. She has a lot of ideas and will tackle after Spring Break!
- Women in History – WOW! JUST WOW! (per Denise). It went really great! Update coming later in the meeting.

### **PRINCIPAL'S MESSAGE** – Dr. Craven

- Thank you for Rockets and Robots – he was great, and the kids were raving about it!
- Thank you for sock hop! Great turn out and kids had a lot of fun!
- Reminders for “rising 3<sup>rd</sup> grade parents” – GATE testing this year. If we figure it out before they hit 3<sup>rd</sup>, we can get them back in to it
- Mrs. Kneller is back from maternity leave!
- Thank you for 5<sup>th</sup> grade Women in History – Cindy Goldberg was here for it. The girls worked so hard, and it was great!
- If you know any incoming TK or K kids, get them to fill in their enrollment!
- Outdoor Learning Classroom – after Spring Break they will start putting up temp fencing and will break ground in April. They will do everything they can do with local people and all of those asks have gone out for bid! Exciting for that to start with all the money we raised.
- Spring Break starts Friday – no school! Everyone is ready (like Mrs. Birg! 😊)

- Playgrounds before school reminder – nothing specific has happened, but we just don't have the manpower and supervision to cover it all. Appreciate the efforts to remind kids not to be playing before school starts.
- Moving into next year, looking for ways to start organized activities before school. They probably need to get some energy out before having to sit, but it is better if we can do it in an organized way. No one seems to want to work from 7:45am– 8:15am! There needs to be consistency with volunteers but open to discussing with people who can't do every day.

#### **TEACHER'S MESSAGE** – Mrs. Birg

- Women in History went awesome, and the spending of the money was a lot of fun!
- Another Aspen student has passed away who is friends with the Zernicks – they are doing something with Greenwave for a memorial. He died of cancer and his mom is still very involved.

#### **TREASURER'S REPORT** – Colette Noblitt

Beginning Balance March 1, 2023: **\$57,621.32**

##### **Income:**

1. Received \$121.80 in Membership Dues
2. Four donations were made from Corporate Sponsors totaling \$940: \$290 from Amgen, \$50 from Benevity, \$550 from Ryan & Mary for the upcoming year and \$50 from Edison
3. We finalized our Roadrunner Run donations this month and brought in \$32,133!! (\$350 in signs, \$50 from a missing (now found!) check, \$31,733 from online donations). FINAL amount made during 2022/2023 RRR is \$42,173! Congrats team!
4. Student Store brought in \$7 for an assignment book
5. Bank Fee Credit to our account of \$40
6. Family Reading Night vendors contributed a % of their profits – this month we received \$30 from vendor sales (additional amount will be reflected in April – when March Venmo is accounted for)

Total Income in March = \$33,271.80 (\$121.80+\$940+\$32,133+\$7+\$40+\$30)

##### **Expenses:**

1. Paid for Rockets & Robots and Shakespeare Assemblies - \$3,345; these are the final payments of the year for assemblies
2. 4<sup>th</sup> and 5<sup>th</sup> graders took their on-campus field trips with Lewis Events (\$2,150). This was paid for by a combination of their grade level money, and TK's field trip funds
3. We paid for Art, PE, and Dance Specialists: \$2,379.32
4. For Family Reading Night, we purchased "The Capables" books for each classroom (\$270) and reimbursed \$16.99 for decor

5. Reimbursed \$400 for the Sock Hop (Balloons and Photo Booth)
6. Spent \$100 of the Community Care budget to honor Zach Zernik
7. Charged \$40 in Bank Fees; charges were reversed for a net \$0
8. Purchased a new sign for Ryan & Mary (Realtor Sponsors): \$78.84
9. Paid \$610.96 for Roadrunner Run Expenses (Prizes, Pizza Party, Staff Gifts, Decorations)
10. Spent \$7,000 of the \$10,000 donation toward Teacher Gift Cards (\$350 per teacher!)

Total Expenses in March = \$16,391.11

(\$3,345+\$2,150+\$2,379.32+\$286.99+\$400+\$100+\$40+\$78.84+\$610.96+\$7,000)

**Net Gain = \$16,880.69**

**Net Gain YTD = \$33,324.26**

**Ending Balance March 31, 2023 = \$74,502.01** (\$57,621.32 + \$16,880.69)

### **PFA BOARD & COMMITTEE REPORTS/OLD BUSINESS**

- Assemblies - Jasmine Nottingham. Last assembly with Captain Bob – he reminded me of Mr. Rogers! Kids seemed to really enjoy it – it was a little more talk heavy than expected and that may have been harder for the younger kids but there was plenty of rockets and robots for everyone. Good feedback for Jasmine for the assemblies this year, and this one too!
- Stephanie Schramm -eScrip. Amazon Smile check mid-May. From Ralphs we got \$349.17. in School Cents, we are still in 5<sup>th</sup> place. We are collecting screens now for E-Waste! Also Stephanie sent the Pledge email around so we need 30 people to sign up. And finally, Box Tops we are at \$288.40.
- Ways & Means - Torrie and Karina. Our last restaurant night was Chipotle – and we still made \$319 even with the bad weather and lots of people sick! Next one is 3 Amigos on May 15<sup>th</sup>, no flyer needed, it runs all day for both lunch and dinner and we get back 20%. For the end of the year, Torrie reached out to Bundt Cakes, Newbury Candy, and Tiki Shaved Ice – last time they made \$500 from us so we might do Bundt Cakes again. Just need to confirm what their purchase price is before we move forward. Last year we sold Bundt Cakes at Open House so could do that again. Tifa chocolates instead maybe? It's been done for graduation too! So maybe better for Open House? We can marinate on it. Open House is May 19<sup>th</sup> at 5 or 530.
- Women in History - Alison Friedman. Truly a wonderful experience and I'm extremely proud of the 14 girls that memorized all the speeches. They did great and looked amazing in their costumes! Kids they visited in the rooms seemed to eat it up as well – even our younger friends. They were just staring at the girls. Did get an email from Mrs. Button the day of the event (she cried when the girls were in her classroom) – she just praised the girls and thanked everyone. Seemed to be the ongoing theme from the other teachers as well. The group of girls were like a sorority – they “snapped” together and had cheers. They really loved doing it and seeing everyone else do it – they were so supportive of each other. Nice to see something good in the middle of so many bad things happening out and about. The girls were most nervous about 4<sup>th</sup> and 5<sup>th</sup> grade. But then they did great! And they each got a free

McDonalds coupon and they thought that was amazing! Mrs. Birg had no complaints from teachers for disrupting the school days.

- Teacher Appreciation Week - Jackie Wellen (not in attendance). Prep email sent to all room parents.
  - Awaiting responses to confirm each teacher has coverage. (Due date 4/21)
  - Emails sent to Rise Biscuits and Wood Ranch for meal sponsorship and will follow up by Friday
  - Outreach to local franchises for end of week gift cards
  - Robeks received, CBTL requesting approval from corporate. All others pending responses
  - After spring break will email official calendar to be shared with families.
- Sock Hop (3/24) - Sheridan Kahn. It was a blast! About 200 people of all age groups from kinder – 5<sup>th</sup>. Lisa the dance instructor was awesome as always. Claudia used a new company for the photo booth – they did a great job, and we got all the digital copies to use for the yearbook and other things. Next year we might need to increase the budget for the cool photo booth and other things. We used a new balloon person for the arch. There were also ton of prizes this year – McDonalds, bowling, skating etc. The 5<sup>th</sup> graders got on stage. Boys even danced! We did get some money from pizza and the bake sale even though this isn't a fundraiser. \$229.50 raised for both items. Mrs. Birg said Lisa had a great time! She's a fellow teacher too!
- Science Fair (4/26) – Jasmine. Pushed it back a week to 4/26. More time to plan! Cal Lutheran science dept will be here and will set up microscopes and do activities with them (3-4 activities). Michael Schwartzbach is a TK dad who is coming to do some sort of demo or activity. 38 kids signed up so far! Kids can sign up at any time – the more the merrier. Another blurb went out on Thursday – looking for volunteers for exploration stations and other STEM activities where they can play with science stuff. You would pretty much just be monitoring. We do need 5<sup>th</sup> graders or middle schoolers to sell a special science punch, the dino eggs, gems, fossils, things to excavate. Everyone gets a participation ribbon but there are also special ribbons for those that went above and beyond. The big thing is we need is kids to volunteer. Sheridan is a good contact for all the middle schoolers.
- Yearbook – MM Ranola-Wu. Almost done! 41 dedications sent in so that's good! 117 out of 176 sold – rep said it's not a goal we have to hit but it's a number they use for pricing along with the number of pages. \$4500-ish in sales right now. Only upped the price of the book by about \$5 this year. 4/24 day is final day to submit all pages – if we miss that date than we aren't guaranteed the four-week delivery. That's also the day we must tell them how many extra books we want add to our order. Sent a survey out to the teachers to see if they would want a book. 12 responses – 10 said yes, 1 said no but that they would gift to a student and 1 just said no. Celina said she usually stands outside school selling physical books. But that was during COVID. Soft cover book price went up so that could be a deterrent too – the ones sold in person would be soft cover. Thinking of buying 25 extras to try to sell – there are still old ones in the office that never got taken! We are charging a little bit extra for the yearbook so there's a possibility that we can get a credit at the end. And for teachers, we give books to

those that responded and asked for it. And after sales are done, any teachers who still want one can have one. MM will need help selling the books in front of the school before and after school. Women in History photos can still make it in.

- Nominating Committee – Kamila Schmirlerova and Brianna Allen.

## **NEW BUSINESS**

### Non-Voting Items

### Voting Items

- Teachers – Yearbooks. MM makes a motion to increase yearbook budget by \$1K to cover cost for teachers and in-person sales. Stephanie seconds motion. Motion passes unanimously.
- Science Fair Fundraising/Cart. Jasmine had an idea to create a Maker’s Space STEM Cart for teachers to use that would be aligned with NGSS standards that K-5 can utilize when they want to supplement their science lessons. The survey monkey came back, and most teachers wanted it. We can add fundraising aspects to the Science Fair to help raise the money for this. So that is where the idea of the dig and excavating toys came from. Right now, \$400 is budgeted for the science fair – a rough estimate of what she could earn would be \$700. We can increase the budget to \$800 to pay for regular costs and things we can sell. Any surplus we have would go towards The Cart. The Nottingham family will cover any extra costs to get the Cart going. Will this budget be upped moving forward? Jasmine would do it for the foreseeable future, but we aren’t sure how the Science Cart will be replenished. It could be that this is the science fundraiser moving forward. In which case we increase ask to \$1K just for Science Fair budget. Jasmine will come back with more money for Science Cart. The \$1K budget increase passes unanimously.

### Any Other Business (AOB)

Meeting adjourned at 8:28pm

Next meeting – May 9<sup>th</sup> at 7pm in the MPR