



Aspen PFA Meeting Agenda- May 9th, 2023 @7pm in the MPR

ATTENDEES

Brianna Allen, Samantha Birg, Laurie Clarkson, Shane Craven, Kiley Duncan, Joyce Ezaki, Alison Friedman, Lindsay Leibin, Mandy Liston, Denise Lucarelli, Jasmine Nottingham, Colette Noblitt, Joy Quick, Kamila Schmirlerova, Claudia Sidoti, Kira Wagner

Meeting called to order at 7:04pm

WELCOME

Approval of April Meeting Minutes

Mandy motions to approve minutes

Brianna seconds

PRESIDENTS' MESSAGE – Denise Lucarelli & Alison Friedman

- Thank you to all of you – we know it's a busy time and everyone has done so much. Thank you for all the committee and chair work, thank you for Dr. Craven for all the support and Mrs. Birg for being YOU and wearing two hats. We've accomplished a lot this year and we aren't even done yet.
- April 26th was Professional Administrator's Day, so we thanked the office staff and brought coffee, doughnuts, and breakfast from Rise and they loved it.
- Receipts for events - please get those to Colette as it's hard to track after the June meeting. If you are a 5th grade promotion parent, we realize it's harder, but we'll make it work
- Our website was finally updated (it was out for 6 months!). Valerie has the rights again and she updated it all in one day, so THANK YOU Valerie.
- We have news on Trex that we will share later!
- Open House is May 19th – you will hear more later. Alison will not be here for Open House so instead of PFA paying for her to do the MPR, she is going to do a similar thing in the art room. She is going to showcase all the art each class has done so there will be a display in each section in the art room so please tell people to go to the art room. Also she is using the Art Case that PFA paid for – kids are loving it so we might want to see if we can put another one elsewhere.
- TAW is going on right now and you probably all know... Thank you TAW team and room parents for making that happen
- Teacher's Lounge looks AMAZING – like a home makeover show in the lounge! Karina Suniga, Kelly Lydick, Lynette Van Dyk, and Lanette Worthington and the husbands made it look Instagramable. It looks so new and fresh!

- Next week, is the restaurant night on Monday at 3 Amigos – it’s our last one. It’s during the day so if you have available funds, you can ask your teacher what they might want to eat for lunch there so it would be a nice double dip.
- Yearbooks will be distributed after Memorial Weekend – finishes off the year!

PRINCIPAL’S MESSAGE – Dr. Craven

- TAW so far going well. And lounge is so inviting they don’t want to go back to class. 😊 They all want QR codes to figure out where to buy the things from. Check Mrs. Byington if anything is missing! Haha It’s above and beyond and the teachers are thrilled!
- Thank you for the Science Fair – got really great feedback, the kids loved it!
- Open House next week – It will be from 5:30 – 6:30 and the classrooms are open like they used to be. Teachers are excited to get people back in the rooms!
- 3-5 grades, testing starts next Monday. Kids need a healthy breakfast, rest, and a charged chrome book.
- We have two vacant School Site Council positions. Email Stacey and Dr. Craven if anyone is interested. You have voting rights on our site budget. Part of the Governance board that plans how we are spending our money. There is actually a 90-page plan to show how we are spending our money that teachers, parents, etc vote on. We try to stay within an hour for the meetings and respectful of everyone’s time.
- Senior walk is on June 12th – if you know of any graduating seniors, we are inviting them back. Students will make signs and they can walk the halls. Every elementary school is doing it at the same time and day. Info is going to high school seniors but feel free to share!
- Measure I update: May 22nd they are putting up temp fencing to start on the outdoor classroom. Dr. Craven has an annual meeting about Measure I and one other thing they want to do is to repave all the blacktops (it’s a safety hazard), update exterior fencing (we got a new gate, and it looks much newer than the others), and update the fire alarm system and PA system (that should be done over the summer).

TEACHER’S MESSAGE – Mrs. Birg

- Staff lounge – I don’t usually go in really, but I keep going in there and I sat in every piece of furniture. It’s so beautiful in there and it’s by far the best staff lounge I’ve ever seen. And I agree, you don’t want to go back to class! So thank you!!
- TAW – thank you, above and beyond. PFA has done a great job this year so thank you! Aspen is such a great school and we are proud to come here and teach your kids. Thank you – it’s been a good year!

TREASURER’S REPORT – Colette Noblitt

Beginning Balance April 1, 2023: **\$74,402.01**

Income:

1. Received \$50 in Corporate Matching (Benevity)

2. Ralphs eScrip brought in \$349.17
3. Chipotle Restaurant Night generated \$319.77
4. Sock Hop treats and pizza sales brought in \$230.50
5. Student Store sales continued – and achieved \$85 in sales this month
6. All Yearbook dedications were turned in / paid for, bringing in \$800
7. Bank Fee Credit to our account of \$40
8. Family Reading Night vendors contributed a % of their profits – this month we received \$41.20 from vendor sales (Venmo)

Total Income in April = \$1,915.64 (\$50 + \$349.17 + \$319.77 + \$230.50 + \$85 + \$800 + \$40 + \$41.20)

Expenses:

1. Paid for the 3rd grader field trip to Stagecoach Museum (\$305).
2. Reimbursed \$121.70 for Family Reading Night (for decor, cookies and popcorn)
3. Spent \$200 for the Sock Hop (Dance Instructor)
4. Charged \$40 in Bank Fees; charges were reversed for a net \$0

Total Expenses in April = \$666.70 (\$305 + \$121.70 + \$200 + \$40)

Net Gain = \$1,248.94

Net Gain YTD = \$34,573.20

Ending Balance April 30, 2023 = \$75,650.95 (\$74,402.01 + \$1,248.94)

PFA BOARD & COMMITTEE REPORTS/OLD BUSINESS

- Assemblies - Jasmine Nottingham. Nothing to report.
- Stephanie Schramm -eScrip. Today we received a check from Box Tops for \$87.70. Please keep shopping at Ralphs – it's brought in the most money.
- Ways & Means - Torrie and Karina. Basically the 3 Amigos Monday night finishes off the year. We decided not to do an Open House sweets and treats. It was Bundt Cakes but they raised their prices and Newbury Candy was slammed and understaffed. Having it just to have it for an hour-long event didn't seem worth it. We had budgeted for it as Ways and Means but restaurant nights brought in a ton.
- Teacher Appreciation Week - Jackie Wellen. The update is that we are in the thick of it. Tomorrow (Wednesday) lunch is being brought from The Stand. Thursday and Friday are all class related – although swag bag gift at the end courtesy of PFA.
- Science Fair Debrief (4/26) – Jasmine Nottingham. Jasmine, you rocked it! Super fun, good turn-out, 25 kids came out of the 40 kids (40 paid!)! Lots of families and kids just came to enjoy the night, and the Cal Lutheran students were awesome – they were really engaging and fun and animated and had fun stuff set up. The TK dad did a great demo – the kids loved

the outside activities. I will try harder to find a friend to help for next year – I loved doing it, I had a great time.

- Yearbook – MM Ranola-Wu. Submitted April 23rd and on May 22nd the books should arrive. 92% were sent and we ordered 35 books extra per last month's convo.
- Nominating Committee – Kamila Schmirlerova and Brianna Allen. We have established the nominating committee and kicked off last Friday – almost a full list of candidates, think we are missing 2. A number of committee positions we still need to fill. All are at the beginning of the year. A few people have volunteered to head committee since & at this meeting:
Andie Massey- Harvest Fest. Traci Page (TK mom) will do Welcome Back Teacher Luncheon & Fall Photo Fundraiser. Danielle Will (Kinder mom) is considering and may choose one. Jasmine may have someone for Red Ribbon Week (not confirmed yet). Banner Sponsorship is open. Share & Care and Food Drive- Student Council. Alison Friedman will chair Hospitality. Need Movie Night and Red Ribbon Week still.
- Mrs. Birg suggested doing a field day committee for the last day of school. Not a lot of learning going on last day of school so perhaps an upper grade and a lower grade games. Parents used to come up with and coordinate games before school started. And it would only be about 90 minutes. 5th graders did the tug of war over the sprinklers – that was only 5th grade. There were Staff vs Student games too that day. Maybe Room Parents can handle. Can be anywhere from 60-120 minutes. For next year!
- TREX Recycling – Collected all the soft plastics and Joyce collected 332 pounds! A pound per student. We didn't win anything because some other school had over 1,000 pounds – but part of the contest was to post on social media and Joyce, Alison, Dr. Craven, & Denise brainstormed ways to do fun posts: got photos with school board members, the Roadrunner, made sure to tag the company and all our efforts! So we got second place for that and earned \$3K! Easiest \$3K we've ever made!

NEW BUSINESS

Non-Voting Items

Voting Items

- Science Cart (Jasmine Nottingham). That may become a Science Lab pitch instead so we are holding off on voting on it right now.
- Teacher's Lounge Money Increase. They went over budget and would also like to replace the refrigerator in there, so would need at least \$1500. Colette motions to increase Roadrunner Run line by \$2K to be used for Teachers Lounge. Jasmine seconds. Vote passes unanimously.
- Increase Care and Share Item. Proposing to add \$50 more to the line item to make a donation to Cares for the Ocean for the second student who passed away. Kiley added that there is another mother battling cancer and having surgery and we might want to add for that. So now we need \$150 towards these items since we used \$50 for admins

already. Jasmine made a motion to increase budget by \$150 and Joy seconded. Vote passes unanimously.

- Increase Office Supplies – we need to cover paper that was bought. Will likely cover us through next year likely. (And we need to zip tie our cabinets to protect it from summer school!) Jasmine made a motion is to increase office expenses from \$150 to \$500. Kamila seconds. Vote passes unanimously.

Any Other Business (AOB)

- We are having a Talent Show next year! Teachers will likely put it on so PFA doesn't have to do the work for it.

Meeting adjourned at 8:05 pm!

Next meeting – June 6th at 7pm in the Art Room